



Self-declaration on the absence of qualification risk as a suspected case or confirmed for Coronavirus COVID-19 (version 01-Feb-22)

I/the undersigned/ Name _____ Surname _____ born/ in _____ on _____ CF _____

As the [1] employee of the UNIVERSITY OF GASTRONOMIC SCIENCES [2] student/user/supplier/collaborator of the UNIVERSITY OF GASTRONOMIC SCIENCES [3] other (e.g., visitors, transporters, couriers, contractors) according to article 47 of Presidential Decree 445/2000, being aware of the responsibility I may have in the event of false declarations.

Having acknowledged the information on personal data processing for the evaluation of access to the site, premises, offices of the undersigned organization, or other places, in any case, referred to as UNISG, during the emergency period from COVID-19

DECLARE under my responsibility

- To immediately report any changes in their health conditions that may have an impact on the community of workers and the students at the university, in particular for what is stated below with this Self-declaration.

- NOT to access the University

- In the presence of fever (understood as body temperature greater than or equal to 37.5 ° C)
- in the presence of related symptoms and clinical signs attributable to COVID-19 disease
- in case of ascertained positivity to SARS-COV-2 infection, unless more than 21 days have passed since the first positive test (positivization days.)
- if I am subjected to the quarantine measures or fiduciary home isolation with or without health surveillance in accordance with the legislation in force
- in the first 5 days of self-surveillance (alternative measure to quarantine for close contacts of positive subjects who have received the booster dose of COVID-19 vaccine or who have received the second dose of vaccine less than 120 days or who have recovered from COVID-19 for less than 120 days), during which I accept to carry out remote activities (smart working or e-learning).
- in case of close contact¹ with subjects tested positive for the SARS-COV-2 virus in the workplace or outside the workplace within 48 hours before accessing the University.
- in case of origin from areas and countries at risk as stipulated in the Decrees of the President of the Council of Ministers or of the orders of the Ministry of Health in the 14 days before accessing the University, unless I have fulfilled the required obligations by national legislation (e.g., 10 days of quarantine for List E countries; 5 days for List D countries in the absence of vaccination; swab test at the end of the quarantine; etc.)

- to be aware of the provisions on the COVID-19 green certification, according to the Decree-Law of 22 April 2021, n.52 and subsequent amendments, and on the obligation to cooperate with the personnel in charge of control according to the provisions of the Prime Ministerial Decree of 17 June 2021.

- Given the previous point, to possess the COVID-19 green certification or to be exempt from the vaccination campaign based on the suitable medical certification issued according to the criteria defined in the circular of the Ministry of Health.

1 Close contact of a possible or confirmed case is defined as:

<https://www.salute.gov.it/portale/nuovocoronavirus/dettaqioFaqNuovoCoronavirus.jsp?lingua=italiano&id=244>

- a person living in the same home as a COVID-19 case
- a person who has had direct physical contact with a COVID-19 case (e.g. handshake)
- a person who has had unprotected direct contact with secretions from a COVID-19 case (e.g. touching used paper handkerchiefs with bare hands)
- a person who has had direct (face-to-face) contact with a COVID-19 case, at a distance of less than 2 meters and at least 15 minutes
- a person who has been in an enclosed environment (e.g. classroom, meeting room, hospital waiting room) with a COVID-19 case in the absence of suitable PPE
- a health worker or other person who provides direct assistance to a COVID-19 case or laboratory personnel assigned to handling samples of a COVID-19 case without the use of recommended PPE or through the use of unsuitable PPE
- a person who traveled seated by train, plane, or any other means of transportation within two seats in any direction relative to a COVID-19 case; the travel companions and the staff assigned to the section of the plane/train where the index case was sitting are also close contacts



- To access the University ONLY if equipped with COVID-19 Green Certification (Basic or Enhanced Green Pass) following their category and situation, based on the following indications:

- students/pupils (to attend lectures, workshops, graduation sessions): Green Pass Base
- non-teaching staff: Enhanced Green Pass, except for those exempted from the vaccination obligation for which Green Pass Base is required
- teaching staff: Enhanced Green Pass, except for those exempted from the vaccination obligation for which Green Pass Base is required
- suppliers and collaborators: Green Pass Basic, except for over-fifties not exempted from the vaccination obligation for which an Enhanced Green Pass is required since 15/02/2022
- external for graduation ceremonies: Enhanced Green Pass
- consumers at the tables (inside or out): Enhanced Green Pass (as a restaurant)

- To be aware of the behavioral measures aimed at contrasting and containing the contagion, in force as of today.

- To undertake to respect the correct behaviors to contain the spread of COVID-19 and abide by the measures ordered by the Competent Authorities and the University (in particular the safety distance, general hygiene measures, the use of masks to protect the respiratory tract, and the limitation of droplet diffusion).

AND I UNDERTAKE TO

- maintain possession of the COVID-19 Green Certification, where applicable, for the entire period of obligation;
- promptly and responsibly inform the Student Secretariat and one of the first aid staff (displayed on the University notice boards and attached hereto) of the UNIVERSITY OF GASTRONOMIC SCIENCES of the presence of any symptoms attributable to COVID-19 during the work or the mere presence inside the premises, making sure to remain at a distance from the people present and immediately wear the appropriate devices (mask);
- inform the COVID-19 Committee, if found positive² to SARS-COV-2 infection, within 48 hours after accessing the University, so that the Committee can, for example, start tracing contacts and report to the ASL, initiate the e-learning process for lessons or smart working for the worker and other appropriate procedures;
- inform the COVID-19 Committee, if I discover, within 48 hours after entering the University, that I fall within the definition of close contact³ (or high risk) or that I live with a person who is positive for SARS-COV 2 infection, so that the Committee can, for example, activate the e-learning procedure for lessons or smart working for the worker and other appropriate procedures.

Date ___ / ___ / _____

Signed. Name e Surname _____

² For information, who is positive:

- if SYMPTOMATIC, one must undergo at least 10 days of isolation from the onset of symptoms, then, after at least 3 days of isolation after the end of symptoms and perform a final molecular or antigenic test: if negative, isolation ends
- if ASYMPTOMATIC one must perform 10 days of isolation from the date of a positive test, then perform a final, molecular, or antigen test: if negative, the isolation ends. Isolation is reduced to 7 days if ASYMPTOMATIC and for those who are vaccinated with triple dose or recent double dose (<120 days)

³: For information, due to organizational reasons and for the simplification of internal control procedures, the practice of self-monitoring cannot be used within the Unisg, close contact:

- if VACCINATED, one must remain outside Unisg for 5 days (and possible quarantine, if not self-monitoring) and then return with the obligation FFP2 mask for another 5 days; moreover, if he has only an older double dose (> = 120 days) he must have a negative test on the day of return
- if NOT VACCINATED, one must remain outside Unisg for 10 days. quarantine and then have a negative test on the day of return.



- **First Aid workers**

AGENZIA DI POLLENZO

ALLOCCO RICCARDO [Coordinator]

CORVO PAOLO

FERRARINI PAOLO

CUSMANO RAIMONDO

FERNANDEZ VERONICA MARIA

GRISOTTO ANDREA

HALLET ROWAN ALEXANDRA

PAGELLA PIETRO

CASCINA ALBERTINA

SANDON ROBERTA [Coordinator]

BONINO MASSIMO

MOCCIA GABRIELE

GASPARI DAVIDE

WOLINSKY CHARLES

ORTO DIDATTICO

ALEX TARAN

POLLENZO FOOD LAB

POVIGNA CAROL [Coordinator]

NAHUEL BURACCO

TAVOLE ACCADEMICHE

SUSENNA MARCELLA

INFORMATION FOR WORKERS, STUDENTS, USERS, SUPPLIERS, COLLABORATORS, CLIENTS, AND OTHER IDENTIFIED AND / OR IDENTIFIABLE THIRD PARTIES - COVID-19 EMERGENCY MANAGEMENT - ART. 13-14 OF THE REG. EU 2016/679

The disclosure is a general obligation that must be fulfilled before or at the latest when starting the direct collection of personal data. According to the General Regulation for the Protection of Personal Data of Individuals (GDPR - EU Reg. 2016/679), the undersigned organization, Data Controller, informs of the following.

Sources and categories of personal data

. The personal data held by the undersigned organization are collected directly from the interested parties and provided by them directly.

This information concerns common personal data, such as:

- personal data (name, surname, and fiscal code), addresses and contacts (home, telephone number, e-mail address); and further information also belonging to particular categories relating to the health status and not, such as:
 - data related to the body temperature of the person concerned, self-detected, or certified to an extent not exceeding or exceeding 37.5 ° C.
 - information relating to the health status, coronavirus symptoms (eg cough, breathing difficulties, etc.);
 - data relating to any quarantine or fiduciary isolation, with or without health surveillance, to which the concerned party is subjected to.
 - location data of the concerned party at specific places at epidemiological risk in a time interval
 - information on cases of attention, suspicion of contagion, contagion, inherent to fragile subjects, information of cases of contacts with third parties, situations of risk and danger, etc.
 - information on the control of the COVID-19 green certification or of accession or exemption from the vaccination campaign, including the fulfillment of the obligation for those subjected to it

The personal data being processed refer:

- to the workers of the undersigned organization. Concerning these interested parties, this additional information is already provided for the processing of personal data for the establishment and execution of the employment relationship.
- to customers, suppliers, transporters, contractors, collaborators, visitors, and any other third party authorized to access the site, premises, and offices of the undersigned organization or other places, in any case, referred to as UNISG

Purposes and legal basis of the processing

Personal data will be processed in the context of the COVID-19 emergency, in the execution of the Decree-Law of 22 April 2021, no. 52 and subsequent amendments, of the Decree-Law of 1 April 2021, no. 44 and subsequent amendments and of the anti-contagion security protocol of 14 March 2020 and subsequent amendments (as supplemented by the update of 24 April 2020) adopted according to art. 1, no. 7, letter. d), of the Prime Ministerial Decree of 11 March 2020, according to the following purposes (for each of which the legal basis is indicated in brackets by reference to the articles of the GDPR):

- a) purposes related to obligations established by law (e.g., in the field of health and safety in the workplace for prevention of contagion from COVID-19), as well as by provisions issued by authorities legitimated by the law also for the relevant public interest in the sector public health (such as disease control and other health threats) during the coronavirus health emergency (GDPR art. 6 co. 1 letter. c and 9 co. 2 letters. b, g, i);
- b) purposes of prevention from contagion, measures to combat and contain COVID-19 (GDPR articles 6 paragraph 1 letter d and 9 paragraph 2 letter g, i);



- c) purposes of preventive medicine or occupational medicine, evaluation of the employee's working capacity, diagnosis, health or social assistance or therapy or management of health or social systems and services based on Union or national law (GDPR art.9 co. 2 letter h);
- d) to evaluate whether or not to allow access to workers, customers, suppliers, or third parties, to the site, to the premises, to the offices of the undersigned organization, or to other places, however, referable to the latter during the emergency period from COVID-19 (GDPR art. 6 comma. 1 letter C, d, e 9 comma. 2 letters. B, g, i)

Consequences of refusal to provide data

The provision of data collected from the concerned party is essential for data processing for the purposes of letters a), b), c), and d). If the concerned parties do not communicate those indispensable data and do not allow its processing, it will not be possible to proceed with the execution and implementation of COVID-19 measures and to follow up on the obligations established by law as well as by provisions issued by the competent authorities in the context of the activities of combatting and containing the contagion from COVID-19.

The provision of data is necessary to access the sites, the premises, and offices of the undersigned organization or other places, in any case, referred to as UNISG,

In the event of failure to provide data, or provision of either incomplete or incorrect data, including those belonging to particular categories, or when the data provided poses a risk, we reserve the right to deny access.

Methods of data processing

; Data processing means their collection, recording, organization, storage, elaboration, modification, cancellation, and destruction or the combination of two or more of these operations. In relation to the aforementioned purposes, the processing of personal data is occasional (regarding the COVID-19 emergency period) and can be paper-based, through manual, electronic, and telematic tools, including automated ones, designed to store and manage the data with logics strictly related to the purposes themselves and, in any case, to guarantee security and confidentiality of data. Personal data will therefore be processed in compliance with the methods indicated in art. 5 EU Reg. 2016/679, which provides, among other things, that the data be processed in a lawful and correct manner, collected and recorded for specific, explicit and legitimate, exact, and if necessary updated for relevant purposes, complete and not excessive in relation to the purposes of the processing, respecting fundamental rights and freedoms, as well as the dignity of the data subject with particular reference to confidentiality and personal identity, through protection and security measures. The undersigned organization has set up and will further improve the security system for access and data storage. No archives will be set up regarding the data of the COVID-19 green certification or exemption from the vaccination campaign, except for those relating to the checks that have taken place. Archives will be established on the verification of the vaccination obligation.

Non-EU data processing

The processing will take place in Italy and the EU

Data Retention period

Personal data will be kept as long as the purposes of the processing persist and for the entire duration of the COVID-19 emergency. Once the purposes have ceased and the retention period of data has expired, they are destroyed, except to defend a right in a judicial or administrative setting (e.g., INAIL investigation, ASL, etc.).

Categories of interested parties

The data (only the indispensable ones) are communicated

- a) to persons in charge of the data processing, both internal to the mentioned organization and external, who carry out specific tasks and operations;
- b) in the cases and to subjects foreseen by law (e.g., in the event of a request by the Health Authority for the purposes of contact tracing concerned party who tested positive for COVID-19);

The recipients of the data referred to in case b) will use the data as independent data controllers. The data will not be disseminated unless otherwise required by law.

Rights of the interested party

At any time, the data subject may: exercise his / her rights (access, rectification, erasure, restriction, portability, opposition, absence of automated decision-making processes) when required against the data controller, according to article 15 to 22 of the GDPR (reported below); to propose a claim to the Guarantor (www.garanteprivacy.it). And if the data processing is based on consent, he or she can revoke the consent given, taking into account that the withdrawal of such consent does not affect the lawfulness and legitimacy of the data processing based on consent before revocation.

Addresses and contacts

The data controller is the UNIVERSITY OF GASTRONOMIC SCIENCES

Massimiliano The Head of Data Protection (data protection officer) is Massimiliano Bonsignori, Head office in Piazza Vittorio Emanuele, 9 – 12042 Frazione Pollenzo – Bra (CN)

The contact details are: Telephone 0172-458514/534; fax 0172458550; e-mail privacy@unisg.it

The complete list of data processors is available on request.