



University of Gastronomic Sciences
Università degli Studi
di Scienze Gastronomiche

GUIDELINES
FOR THE DISCIPLINE OF THE RESEARCH DOCTORATE
COURSES

*(Approved by the Faculty Council on 09/02/2022 and by the Executive Committee on 10/02/2022 and on
19/05/2022)*



Article 1 - Scope of application and interested parties

As per Ministerial Decree 226 of 14 December 2021, these guidelines govern the accreditation, the institution, the procedures for accessing and obtaining the degree, the duration, and the other general operating rules of the Research Doctorate Courses established by "The University of Gastronomic Sciences (hereinafter referred to as UNISG), also in associated form through the stipulation of conventions or the establishment of a consortium with one or more of the following subjects:

- a. other Italian universities or foreign universities, with the possibility of issuing a multiple or joint degree;
- b. public or private research institutions, Italian or foreign, in possession of the requisites of high cultural and scientific qualification and equipped with suitable scientific facilities and equipment;
- c. institutions referred to in article 2, paragraph 1, of law no. 508, accredited according to article 15 of this regulation, with the possibility of issuing a multiple or joint final degree;
- d. companies, including foreign ones, that carry out qualified research and development activities;
- e. public administrations, cultural institutions, and research infrastructures of European or international importance, for the implementation of specific research and development or innovation programs.

Article 2 – Doctoral Courses

The Research Doctorate provides the necessary skills to carry out highly qualified research activities at universities, public bodies, or private entities.

UNISG establishes Research Doctorate Courses also in convention with other universities and research bodies and/or with companies or in consortium with other universities according to the provisions of article 3 of Ministerial Decree 226/2021.

Article 3 – Accreditation

Each Research Doctorate course is subject to ministerial accreditation procedures, defined by the MIUR. UNISG is responsible for the initial accreditation request for Ph.D. courses and is subjected to periodic checks in compliance with the requirements stipulated in art. 4 and 5 of the same Ministerial Decree 226/2021.

In compliance with the indications provided by ANVUR - National Agency for the Evaluation of the University and Research System - the accreditation requirements include a Quality Assurance System for the planning and management of doctoral training in compliance with the Standards for Quality Assurance in European Higher Education Area (EHEA).

Article 4 – Course structure

The Ph.D. courses have a duration of not less than three years and the related topics, mentioned in the guidelines of each course, refer to broad and clearly defined disciplinary fields. Within each course, it is possible to expect curricula.

Article 5 – Course Guidelines

Each course has guidelines. These guidelines, in compliance with laws and the ministerial provisions, define:



- a. the title and general topics covered;
- b. the duration;
- c. the academic objectives, specified by curricula if foreseen, defined in the project of the Doctoral Course;
- d. the study program, specified by curricula if any;
- e. the employment and professional opportunities foreseen, indicated in the Ph.D. Program project;
- f. the requirements and methods of access;
- g. the number, methods of conferment, and amount of the scholarships;
- h. the operating conditions, including the attendance requirements and the conditions for the annual renewal of scholarships;
- i. the requirements and procedures for obtaining the degree;
- j. drafts of any conventions or agreements, also with a consortium with other universities, entities, and companies whose content is relevant for the purposes stated in the guidelines.
- k. the conditions of representation of doctoral students in the Teaching Body.

Article 6 - Proposal for the establishment of the courses

The establishment and/or activation of each course is proposed in the form of a project to the Faculty Council and must contain:

- a. the draft of the course guidelines;
- b. the Ph.D. faculty council is composed of a minimum of twelve members. According to article 4 of Ministerial Decree 226/2021, at least half of the members of the council must be represented by full or associate professors at the university, and the rest by tenured researchers from universities or public research entities, or in the case of doctorates associated with public research entities, also by researchers belonging to the roles of research directors, or first stage researchers of the same entities, respecting the minimum number of professors. In any case, the researchers belonging to the Ph.D. council must be in possession of a scientific qualification certified based on the necessary requisites required by the current legislation for the fulfillment of functions of an Associate professor and professors of a scientific qualification certified based on requirements for the fulfillment of the functions of a tenured professor; the members of the council belonging to foreign universities or research entities must have at least the minimum requisites required by current legislation for the fulfillment of functions of an Associate professor. One-third of the total participants in the council can be represented by experts with high and proven scientific or professional qualifications in research fields consistent with the educational objectives of the Ph.D. course, even if they do not belong to universities or public research bodies. A representation of doctoral students takes part in the Ph.D. faculty council for the discussion of didactic and organizational problems.
- c. the indication of the Coordinator of the Doctorate, who must be in possession of high scientific qualification, certified based on the requirements established by current legislation for access to the functions of a full professor;
- d. the number of doctoral scholarships available, as stipulated by the article 4, paragraph 1, letter b) of the Ministerial Decree 226/2021;
- e. drafts of any conventions or agreements, including consortia, with other universities, organizations, or companies.



During the preparation of the project, the proponents must take into account the provisions of Articles 8, 9, 10, 11, 12, and 13 of Ministerial Decree 226/2021 as well as the resources assigned by the University to Ph.D. courses.

Article 7 – Formation and activation of courses

The accreditation of Ph.D. courses and related locations takes place according to Ministerial Decree 226 of 12/14/2021. The proposals for the formation and renewal of the Courses are presented by the Faculty Council and sent to the Executive Committee which decides on their formation.

Similarly, requests for participation in courses organized by university consortia of which the University is not an administrative office must be submitted by the Faculty Council. The consortium and agreement proposals must foresee the exact quantification of the participation of the entities involved, both in terms of structures and of the funds made available.

Article 8 – Doctoral student activities and compatibility between an academic career and other activities

The Research Doctorate involves - in accordance with current legislation - an exclusive and full-time commitment from the students. Therefore, Ph.D. students are required to participate in the academic life of the University and all the educational activities foreseen in the study plan with continuity.

According to article 12, paragraph 3, of Ministerial Decree 226/2021, Ph.D. students may exercise additional tutoring activities as an integral part of the training project with prior authorization from the faculty council and with this having no incremental effects on the scholarship amount. Such tutoring activities can even be paid activities meant for undergraduate and graduate students. Doctorate students are also allowed to carry out supplementary teaching activities, which should not exceed the maximum of forty hours for each academic year.

The Faculty Council, upon examining the request formulated by the Ph.D. student, may authorize him to carry out paid activities that allow him/her to acquire skills relating to the educational environment of the doctorate, after evaluating the compatibility of the same activities with the successful performance of the training, teaching, and research of the Ph.D. Course.

In the case of doctoral students without a scholarship, the Faculty Council will have to evaluate the granting of the authorization, considering the specific needs of the Ph.D. student to be able to equip himself with the means necessary to continue his studies.

Regarding the Industrial Doctorate, according to article 10 of Ministerial Decree 226/2021, in agreements with entities or companies, the methods of carrying out research activities at the company must be indicated together with the possible positions covered by employees of the companies, and the allocation of the overall commitment of the employee.

Article 9 – Supervisory Board

For better management of the activities established within the Ph.D. program, a Supervisory board can be set up within the faculty council which, operating based on the general guidelines approved by the council, ensures the operational management and organization of activities necessary for carrying out the course.



When constituted, the Supervisory Board of the Ph.D. course is made up of the Course Director and four other members, proposed by the Director to the Ph.D. council, selected among council members themselves. The Chair of the Supervisory Board is entrusted to the Course Director.

Article 10 – Funding of the courses

The University allocates in the budget the sums intended for the funding of the Ph.D. programs initiated, both to cover scholarships, or other equivalent forms of funding to be made available, in accordance with the ministerial provisions to cover the costs for carrying out both the teaching and research activities.

Article 11 – Remuneration of teaching activities

For each academic year, the Executive Committee determines the methods and terms with which the teaching commitment of the teachers involved in the Course is financially recognized.

Art. 12 – Closing Provision

For anything that is not specified in this guideline, reference is made to the laws, ministerial regulations, and regulatory standards of UNISG.