



PRIOR TO DEPARTURE:
Three-Year Undergraduate Students

DISCLAIMER: The University is not responsible for ensuring the absolute veracity of this document. Rather, it is the student's responsibility to verify the information provided directly with the relevant authorities.

(1) *For all students whose high school diploma was awarded outside of Italy:* REQUEST A DICHIARAZIONE DI VALORE.

In order to be enrolled as a student, UNISG requires that students submit a *Dichiarazione di Valore* (DV) for their high school diploma. The DV is a document that certifies the validity of your high school diploma for application to an Italian university. The DV can only be issued by the Italian consulate or embassy in the country where your diploma was awarded; more specifically, the Italian Embassy or Consulate with jurisdiction over the area in which your diploma was awarded. You should be aware that it can be a somewhat time-consuming process. Should you not be able to get your DV processed before the application deadline, you can still submit your application without it. In that case, however, you would be enrolled under auditor status, until such time as the DV is received by UNISG and successfully attests to the validity of your diploma. **We strongly urge you to do everything in your power to obtain the DV early and to confirm that it has been received by UNISG prior to arriving in Italy.** For more information please visit the [Study in Italy website](#) (in Italian); for further details pertaining to your specific DV process, contact the Italian consulate processing your DV request. Be advised that while the DV process itself is free, the Italian translation of your diploma is not, and can often be expensive. For this reason, please investigate whether the consulate will allow you to submit original language documents without translation, or whether you can do the translations yourself. Usually, however, all documents must be translated by an official consulate-approved translator. For our part, we only need a DV be submitted for your school title, not for your transcripts or final grades.

In certain exceptional cases it may be possible for non-Italian high school diploma holders to have the DV requirement waived. For further information, please contact the Registrar Office at segreteria@unisg.it.

(2) *For non-EU students only:* APPLY FOR YOUR STUDY VISA

Make sure your passport is valid for at least 6 months beyond the end of your undergraduate program. As soon as you receive your admission letter, you must apply for a long duration "Type D", "Multiple Entry" Study Visa (valid for more than 90 days) at the Italian Embassy or Consulate closest to your current legal residence.

In the event that you are issued a short duration or Type C Visa (valid for no more than 90 days), check that it is a student visa and not a tourist visa. Otherwise, you will have to return to your country after 90 days and reapply for a student visa, as you cannot turn a tourist visa into a student visa, nor can you use it to apply for a residence permit.

The list of the Italian Embassies and Consulates abroad is available on the [Ministry of Foreign Affairs website](#).

(3) *For non-EU students only:* PROOF OF HEALTH INSURANCE

You will need to provide proof of health insurance when you apply for your student visa.

This proof is contained in your admission and enrollment letters.



PRIOR TO DEPARTURE:
Master Students

(1*) *Only for students whose Bachelor Degree was awarded outside of the EU, EEA, UK or Switzerland: REQUEST A DICHIARAZIONE DI VALORE.*

In order to be enrolled as a student, UNISG requires that all students whose Bachelor Degree was awarded outside of the EU, EEA, UK or Switzerland submit a *Dichiarazione di Valore* (DV) for their Bachelor diploma. The DV is a document that certifies the validity of your Bachelor for application to an Italian university. The DV can only be issued by the Italian consulate or embassy in the country where your diploma was awarded; more specifically, the DV is processed by the Italian Embassy or Consulate with jurisdiction over the area in which your diploma was awarded. You should be aware that it can be a somewhat time-consuming process. Should you not be able to get your DV processed before the application deadline, you can still submit your application without it. In that case, however, you would be enrolled under auditor status, until such time as the DV is received by UNISG and successfully attests to the validity of your diploma. If the DV is not received before graduating, you would receive a Certificate of Attendance in the program, however UNISG would not be able to issue a Bachelor degree in your name. **We strongly urge you to do everything in your power to obtain the DV early and to confirm that it has been received by UNISG prior to arriving in Italy.** For more information please visit the [Study in Italy website](#) (in Italian); for further details pertaining to your specific DV process, contact the Italian consulate processing your DV request. Be advised that while the DV process itself is free, the Italian translation of your diploma is not, and can often be expensive. For this reason, please investigate whether the consulate will allow you to submit original language documents without translation, or whether you can do the translations yourself. Usually, however, all documents must be translated by an official consulate-approved translator. For our part, we only need a DV be submitted for your academic title, not for your transcripts or final grades.

The list of the Italian Embassies and Consulates abroad is available on the [Ministry of Foreign Affairs website](#).

(1) *For all students whose Bachelor Degree was awarded inside the EU, EEA, UK or Switzerland: REQUEST A DIPLOMA SUPPLEMENT from the university that issued your Bachelor diploma.*** The Diploma Supplement is a European, standardized document that provides a detailed outline of your undergraduate course of study in English. For more information, consult the [CIMEA website](#).

(2) *For non-EU students only: APPLY FOR YOUR STUDY VISA*

Make sure your passport is valid for at least 6 months beyond the end of your Master program. As soon as you receive your admission letter, you must apply for a long duration “Type D”, “Multiple Entry” Study Visa (valid for more than 90 days) at the Italian Embassy or Consulate closest to your current legal residence.

In the event that you are issued a short duration or Type C Visa (valid for no more than 90 days), check that it is a student visa and not a tourist visa. Otherwise, you will have to return to your country after 90 days and reapply for a student visa, as you cannot turn a tourist visa into a student visa, nor can you use it to apply for a permit of stay.

The list of the Italian Embassies and Consulates abroad is available on the [Ministry of Foreign Affairs website](#).



(3) ***For non-EU students only: PROOF OF HEALTH INSURANCE***

You will need to provide proof of health insurance when you apply for your student visa.

This proof is contained in your admission and enrollment letters.

(4) ***For non-EU students only: make a copy of all pages of your passport***, including blank pages and the cover page

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