



Università di Scienze
Gastronomiche di Pollenzo
University of Gastronomic Sciences of Pollenzo

PROVISIONS FOR THE PAYMENT OF UNIVERSITY FEES
FOR PART-TIME ENROLLMENT IN UNDERGRADUATE AND GRADUATE DEGREE COURSES
Academic Year 2025/2026

STUDENTS ENROLLED AS PART-TIME IN THE FIRST YEAR OF DEGREE COURSES IN THE ACADEMIC YEAR 2025/2026

TOTAL FEE

- **6.500 euros per year**

PAYMENT

- **Advance payment - 1000 euro**

Students admitted to the course after the publication/communication of the results (as specified in the Admission Procedures), will have to pay an advance deposit of **1000 euros** within a week from the date of communication of the test result, in order to confirm their enrollment.

- a) If the candidate is not able to pay the advance deposit within the established deadline, he/she will be excluded from the enrollment ranking list and will have to repeat the entire admission process.
- b) The admitted candidate who wishes to withdraw from the enrollment after having paid the advance deposit shall be entitled to a refund of 500 euros only upon the presentation of a written communication of withdrawal to the Registrar's Office no later than 31 August. This communication must be accompanied by the relevant bank account details (IBAN) for the reimbursement of the amount.

The candidate shall not be entitled to any form of reimbursement of the advance paid if the withdrawal request is presented after the date indicated above.

- c) *Only for candidates enrolling in the undergraduate degree course.* At the time of the enrollment, candidates, who have not successfully passed the state exam to obtain the higher secondary school qualification or lack one of the requirements for enrollment in the first year of the degree course, has the right to a refund of the entire amount of the advance deposit paid.

- **First Installment: 2.500 euros by 19/09/2025**

- **Second Installment: 3.000 euros by 27/02/2026**

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Provisions for the payment of university fees - Part-time enrollment - Undergraduate and Graduate degree courses

Academic Year 2025/2026

STUDENTS ENROLLED IN THE SECOND AND THIRD YEAR OF UNDERGRADUATE DEGREE COURSE/SECOND YEAR OF GRADUATE DEGREE COURSE IN THE A.Y. 2025/2026

TOTAL FEE

➤ 6.500 euros per year

PAGAMENTO

- **First Installment:** 3.500 euros by 19/09/2025
- **Second Installment:** 3.000 euros by 27/02/2026

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Academic Year 2025/2026*

PAYMENTS

PAGO PA

It is necessary to access the Esse3 portal – Fee Section with your credentials and choose the preferred payment method among those available through the PagoPA platform. Additional charges may be applied to the amount, depending on the payment method chosen.

BANK TRANSFER

Payment through bank transfer must be made to: THE UNIVERSITY OF GASTRONOMIC SCIENCES
IT IS ESSENTIAL TO INDICATE THE FOLLOWING REASON: "Part-time enrollment – Undergraduate/Graduate degree course - 25/26 -
Name and Surname of the student", to:

UNICREDIT BANCA		BANCA INTESA SANPAOLO - FIL. MILANO	
C/C	000041352940	C/C	100000101172
IBAN	IT 48 V 02008 46041 000041352940	IBAN	IT 05 K 03069 09606 100000101172
ACCOUNT	000041352940	ACCOUNT	100000101172
BIC/SWIFT	UNCRITM1R34	BIC/SWIFT	BCITITMM

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EXCERPTS FROM THE REGULATIONS FOR THE ENROLLMENT OF PART-TIME STUDENTS

Article 4. Changing from full-time enrollment to part-time enrollment

The switching from full-time enrollment to part-time enrollment (and vice versa) is allowed only once during the university career, except for particular cases, where the committee referred to in article 2 shall evaluate justified and documented requests to take decisions.

Article 5. Characteristics and duration of the curriculum

[...] The expected academic load for the student who chooses part-time enrollment is equal to 45 credits (except for duly justified exceptions). The normal duration of part-time enrollment will be 4 years for the Undergraduate degree course and 3 years for the Graduate degree course.

Article 6. Fee Structure

The amount of the annual tuition fee for part-time enrollment and the related payment methods and terms are defined by the Tuition fee Payment Instructions, approved annually by the Executive Committee.

Switching back to full-time enrollment as per article 4 entails the return to the full-time enrollment fee structure from the moment in which the corresponding request from the student has been accepted without any retroactive effect.