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Rector's Decree n. 421/22 – 18/11/2022

**Selection Procedure for the appointment of a Full professor
at the University of Gastronomic Sciences
Contest sector: 11/A3 - Contemporary History
Scientific-disciplinary sector: M-STO/04 Contemporary History
pursuant to art. 18, paragraph 1, of Law 240/2010**

THE RECTOR

- Given the Charter of the University of Gastronomic Sciences, issued by Rector's Decree n. 1/05 of 5/05/2005, published in the Official Gazette n. 106 of 9/05/2005 – Ordinary supplement n. 84, subsequently modified by Rector's Decree n. 33/07 of 18/04/2007, published in the Official Gazette n. 104 of 7/05/2007;
- Given Law n. 240/2010, entitled "Norms governing the organization of Universities, academic staff and recruiting practices, and government mandate to foster the quality and efficiency of the university system", and in particular art. 24;
- Given Min. Decree n. 243 of 2011, "Criteria and parameters recognized, also at the international level, for the preliminary evaluation of candidates applying for the positions covered by the contracts referred to in art. 24 of law n. 240/2010";
- Given DM 30 October 2015, n. 855 "Redetermination of context sectors, grouped into contest macrosectors, as per art. 15 of Law n. 240/2010";
- Given the EU Regulation 2016/679 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation);
- Given the Legislative Decree 9 January 2020, n. 1 Urgent provisions for the establishment of the Ministry of Education and the Ministry of University and Research ", converted by Law no. 12 of 05 March 2020;
- Given the Regulations for the appointment of full or associate professors at the University of Gastronomic Sciences, approved by the Faculty Council on 30/05/2011 and by the Executive Committee on 07/06/2011 and revised by the Faculty Council on 18/05/2022 and by the Executive Committee on 19/05/2022;
- Given the resolutions of the Faculty Council of 13/07/2022 and the Executive Council of 20/07/2022;

DECREES AS FOLLOWS

• **Art. 1 - Announcement**



At the University of Gastronomic Sciences, the selection procedure is announced for the appointment of a full professor, pursuant to art. 18, paragraph 1, of the law of 30 December 2010, n. 240:

- Contest sector: 11/A3 - Contemporary History
- Scientific-disciplinary sector: M-STO/04 Contemporary History
- Structure where the aforementioned activities will be carried out: University of Gastronomic Sciences.
- Maximum number of publications to be presented: 12
- Foreign language requested: English
- the expected remuneration to the winner of this call is that stipulated by the laws that regulate this matter.

The University of Gastronomic Sciences guarantees gender equality and equal opportunities for every person at work in terms of access to work and fair treatment at work.

The University of Gastronomic Sciences, in line with the Sustainable Development Goals of the United Nations, with the European Charter for Researchers and with its Gender Equality Plan, strongly encourages the candidacies of women and minorities. (Resolution of the European Parliament of 13 November 2018 on minimum standards for minorities in the EU (2018/2036 (INI)).

Art. 2 - Type of scientific and didactic commitment (valid only for the purpose of the call)

The winner of the selection will be engaged in teaching activities in the context of first and second level degree courses, university masters, research doctorates, where he/she will have to teach related topics of Contemporary history. A significant part of the teaching activity will be carried out in English.

The winner will have to conduct basic and applied scientific research on the following topics: history of food identities in relation to the various cultures of the world, history of contemporary gastronomy, history of food cultures in their temporal and spatial transformations, history of food through migration phenomenon. Finally, the announced winner will have to engage in the development of original teaching materials in English and Italian, such as thematic courses, case studies and teaching notes.

In order to carry out the activities described above, the teaching and research obligations required at the University of Gastronomic Sciences campus cannot be less than that of the provisions of art. 6, paragraphs 1 and 2, of Law 240/2010.

Art. 3 - Requirements for admission

Participation in the comparative evaluation referred to in art. 1 is open, without any restrictions to citizenship and the qualification possessed by the candidates.

The following candidates can participate in the comparative evaluation referred to in this call:

- a. those who have obtained the national scientific qualification for the role of a Full professor for the contest sector indicated in Art. 1 of this call, pursuant to art. 16 of Law 240/2010 or have achieved eligibility pursuant to Law 210/1998, limited to the duration of the same, in accordance with the provisions of art. 29, paragraph 8, of Law 240/2010;



- b. Full professors already in service at other universities for the recruitment sector indicated in Art. 1 of this call;
- c. scholars permanently engaged abroad in research or teaching activities at university level in a position equal to those required by this call, based on the correspondence table between the Italian and foreign academic positions defined by the Ministry with Ministerial Decrees no. 662/2016 and n. 372/2017.

Those who have a degree of kinship or affinity up to and including the fourth degree, with a professor at the University or with the Rector, the Administrative Director or a member of the University Board of Directors are not allowed to participate in the selection procedure for the appointment of full professor.

The following candidates cannot participate in the comparative evaluation:

- those who are excluded from the enjoyment of civil and political rights;
- those who have been dismissed or exempted from employment in a public administration or have been declared forfeited from other state employment pursuant to art. 127, letter d), of the consolidated text approved with Presidential Decree 10 January 1957, n. 3, or have been dismissed with or without notice by a public administration in the two years prior to the expiry date of the terms.

The prescribed requirements and obligations must be possessed by the candidate on the last day for submitting applications for admission to the comparative evaluation.

Foreign citizens must also declare that they have adequate knowledge of the Italian language.

Art. 4 – Modalities and terms of submission of applications to the selection process

Applications must:

- be drawn up using the form in Annex A of this announcement, an integral part of this decree, and must be signed at the bottom. The forms will be available at: <http://www.unisg.it/ricerca-accademica/procedure-di-valutazione-comparativa/>;
- be sent by registered letter with return receipt or via courier with return receipt, or else submitted in person to the Comparative Evaluations Office of the University of Gastronomic Sciences, Piazza Vittorio Emanuele, 9, Loc. Pollenzo – 12042 BRA (CN).
Applications sent via PEC (Certified e-mail) to the University's certified e-mail address: rettore@pec.unisg.it, before the deadline indicated in this article will also be accepted. The application can only be sent from another certified e-mail address; applications sent from non-certified e-mail addresses will not be accepted. Applications sent via PEC must include the relative attachments and a copy of a valid ID document, in PDF format;
- contain a clear and unambiguous indication of the contest it is being submitted for;
- contain an indication of the domicile chosen by the candidate for the comparative evaluation. Any eventual variation of the same must be promptly communicated to the office to which the application form has been submitted. The administration is not responsible for the failure to receive communications due to an inaccurate address supplied by the applicant or failure or delay in communicating changes in the address indicated in the application, nor is it responsible



for eventual errors or delays by the postal service or in any case not attributable to negligence on the part of the University, nor for the failure to return a note of receipt of the application, the documents and any communications pertaining to the comparative evaluation.

The application for admission must be accompanied by a copy of a valid identity document of the signatory. Any applications without valid documentation will be subjected to exclusion.

Any incomplete applications and / or those without mandatory forms and modules signed, where it is necessary, and those application which, for whatever reason forwarded to this University beyond the deadline stated in this announcement are not taken into consideration.

All communications regarding this announcement are sent to the interested parties by registered mail with acknowledgment of receipt, via email, PEC.

Candidates recognized as differently-abled pursuant to Law no.104 of 05 February 1992, must make an explicit request in relation to their disability regarding the necessary aid, as well as the possible need for additional time to exercise tests according to the aforementioned law.

Deadline and modalities of submission of the application

The applications for participation in the comparative evaluation process must be received, according to the modalities specified above, at the address indicated in this article, within and not beyond **30 days** from the day following the date of publication of the announcement of the contest in the Official Gazette. If the thirtieth day is a holiday, the deadline is automatically extended to the first successive working day.

The application delivered by hand or sent by registered mail or by courier to the Comparative Evaluations Office must be received by 5 p.m. on the day of the call deadline.

The application for admission sent by certified mail shall be considered to have been produced in due time only and exclusively if received by the day of the deadline of the notice.

The applicant must indicate clearly on the envelope containing the application, in addition to his/her name and address, the contest the application is being submitted for (title and number of the contest sector, or of the scientific-subject area of reference).

Applications, academic qualifications, documents and publications received by the University after the deadline for the submission of applications for participation in the comparative evaluation process will not be taken into consideration.

The Administration is not responsible for any failure to receive communications due to inexact indications of the address on the applicant's part, or to failure to promptly communicate changes in the address given in the application, nor for eventual errors by the postal service that are not attributable to the Administration itself, nor for a failure to return the receipt of reception of the registered letter.

Attachments to the application

The procedures for presenting the documentation attached to the application are described in Annex A, which is an integral part of this decree.

Foreign candidates



Foreign applicants must submit their applications in Italian, according to the modalities and terms indicated in this article.

The application must include an indication of an eventual address in Italy for the purposes of the comparative evaluation. Any eventual change in said address must be promptly communicated to the office to which the application was sent.

Regarding the submission of academic qualifications, documents and publications, applicants must adhere to the same rules indicated for Italian applicants in this article.

Citizens of non-EU countries shall observe the same rules indicated in this article for the submission of academic qualifications, documents and publications, with the additional specification that, as per art. 3 of D.P.R. 445/00, applicants with non-EU citizenship who are legal residents or have permits of stay for Italy are entitled to present self-certification affidavits (art. 46 D.P.R. 445/00) and identification documents (art. 47 D.P.R. 445/00), limited to their status, personal data and facts certifiable or confirmable by public or private Italian bodies, without prejudice to the special dispositions of the laws and regulations concerning immigration and the rights of foreign citizens. Apart from such cases, foreign applicants with non-EU citizenship who are authorized to stay in Italy may utilize the abovementioned self-certified affidavits in cases in which their utilization has been agreed upon in international treaties between Italy and their country of citizenship (article.3, Law no. 445/2000 of Presidential Decree)

Information and questions

For any eventual information or questions regarding the modalities of submitting applications, please contact the Comparative Evaluations Office of the University of Gastronomic Sciences – Piazza Vittorio Emanuele, 9 – Loc. Pollenzo – 12042 BRA, telephone: 0172/458514, e-mail concorsi.pollenzo@unisg.it.

Art. 5 - Exclusion from the selection procedure

The exclusion from the selection procedure is ordered with a justified decree of the Rector and notified to the concerned person.

Art. 6 – Selection Committee

Constitution and appointment

The Rector appoints the Selection Committee composed of three members by Rector's decree, in accordance with the provisions of art. 5 of the Regulations for the appointment of full and associate professors at the University:

- a. a delegate of the Rector, chosen from among the professors of the University.
- b. two external members - to be identified among professors from other universities or from research institutions - full professors. At least one external member, a full professor, must belong to the recruitment sector for which the call procedure was initiated or to the academic recruitment sector in relation to which the national scientific qualification was obtained.

The members are chosen based on the scientific and academic curriculum.



The Rector's decree of appointment is made public through publication of the University of Gastronomic Sciences' website.

The Committee identifies within it a president and a recording secretary who takes the minutes.

For collective work, the Committee can make use of telematic tools.

The Committee carries out its work in the presence of all the members and takes its decisions by an absolute majority of the members.

Recusals

The peremptory term of 15 days for the presentation of any requests by the candidates to the Rector, for recusal of the committee members begins from the date of publication of the Rector's Decree appointing the Selection Committee.

After this deadline, and in any case, after the Committee takes office, no requests for recusal of the Committee members are allowed. The rejection of the request for recusal cannot be concluded as a subsequent cause of recusal.

Conclusion of the work

The Committee must complete its work within 120 days from the date of publication of the Rector's Decree of appointment. The Rector may extend the deadline for the conclusion of the procedure once and for no more than 30 days for validated and exceptional reasons indicated by the President of the Committee. If the work has not been completed after the extension, the Rector, with a substantiated decision, starts the procedures for the replacement of the members who may have caused the delay, at the same time establishing a new deadline for the conclusion of the work.

Art. 7 – Comparative Evaluation

Evaluation criteria

General evaluation criteria which the Committee must comply with, pursuant to Title III of the Regulations for the appointment of Full and Associate professors at the University:

- with regard to the academic activities,
 - a. the volume and continuity of the activities, its consistency with the training objectives referred to in Article 2 is taken into consideration, with particular reference to the courses and modules for which the candidate has been given the responsibility to.
 - b. for the purposes of evaluating supplementary teaching and student service activities, the activities of preparing the degree theses, seminars, exercises and mentoring of students can be considered.
- with regard to scientific research, the following aspects are taken into consideration:
 - a. organization, management and coordination of national and international research centers or groups or participation in them and other research activities such as the management or participation in editorial committees of journals.
 - b. achievement of ownership of patents in the sectors in which it is relevant.
 - c. achievement of national and international prizes and awards for research activities.



Participations as a speaker at congresses and conferences of international interest can also be considered.

- With regard to the evaluation of publications, books with ISBNs, editorships as well as essays included in collective works with ISBNs and articles published in paper or digital journals with ISSN are taken into consideration. In the case of writings in course of publication, their examination is subject to proof of their acceptance.

For the detailed evaluation, the overall consistency of the candidate's scientific production, the intensity, and the temporal continuity of the same must be taken into consideration, except for properly documented periods of discontinuation of the employment relationship and leave of absence undergone according to the law other than periods different from those foreseen for study reasons.

The evaluation of scientific publications is carried out based on the following additional criteria.

- a. originality, innovativeness, methodological rigor and relevance of each publication.
- ~~b.~~ consistency of the publications with the scientific area related to the appointment and in particular with the research objectives referred to in art. 2.
- c. continuity of scientific production.
- d. scientific relevance of the editorial classification of each publication and its diffusion within the scientific community.
- e. analytical determination of the individual contribution of the researcher, based on criteria recognized by the international scientific community of reference, in the case of his / her participation in collaborative works;
- f. within the sectors in which the use of the following indicators is consolidated at an international level, the Committee also utilizes one or more of these indicators during the evaluation:
 - total number of citations.
 - average number of citations per publication.
 - total "impact factor" .
 - average "impact factor" for publication.
 - combinations of the previous parameters aimed at enhancing the impact of the candidate's scientific production (Hirsch index or similar).

Evaluation by the Selection Committee

The Selection Committee evaluates the curriculum and scientific publications submitted by each candidate, as well as the research and academic activities, supplementary teaching and student service in order to ascertain the candidate's scientific qualification and teaching ability. To this end, the Committee pre-determines the evaluation criteria and the attribution of the scores to be attributed to each candidate being evaluated and assigns the scores complying with grading rubrics of minimum and maximum scores established.

For each session, the Committee draws up a special report, with the relative attachments which is signed by all the members. To evaluate the candidate's overall curriculum and scientific publications, the Committee, where it possible, makes use of parameters recognized in the international scientific field and considers them as criteria referred to in this article.



If the selection procedure requires for the evaluation of language skills, the Committee has the right to proceed with the evaluation of these skills according to the procedures defined in the meeting for the pre-determination of the assessment criteria. The schedule for any such evaluation will be published on the University website <https://www.unisg.it/ricerca-accademica/procedure-di-valuation-comparativa/> with at least 7 days' notice.

Conclusion of the work

At the end of the work, based on the evaluations referred to in the previous point, the Committee draws up a report containing the individual and collective judgments of the Committee members on the individual candidates based on which it prepares the rank list of candidates by following a decision taken by a majority of the members in the Committee.

The aforementioned report, with attached individual and collective judgments, is made public on the University website, in the "Comparative evaluation procedures" section.

Appointment of the Full professor who is first in the rank list

After the approval of the documents, referred to in the following art. 8, the Faculty Council, with an absolute majority of other Full professors, proposes the appointment of the Full professor who is first in the rank list to the Executive Committee.

Following the decision of the Executive Committee, the Rector orders the appointment of the candidate with his own decree, in accordance with the provisions of art. 8 of the Regulations for the hiring of Full and associate professors in universities.

Art. 8 - Verification of the regularity of the documents

Within thirty days of the submission of the documents by the Committee, the Rector ascertains with his own decree, the formal regularity of the documents, notifying the candidates by publishing the decree itself on the University website, in the "Comparative evaluation procedures" section.

If formal defects are found in the documents, these are sent to the Committee for regularization, establishing a peremptory deadline.

Art. 9 – Restitution of documents and publications

At the conclusion of the selection process, applicants must, at their own expense, reclaim the publications and documents deposited with the University of Gastronomic Sciences.

The University shall not be in any way responsible for the restitution of the same; applicants must reach an accord with the Comparative Evaluations Office for the restitution of their publications and academic qualifications, either by collecting the material in person or by assigning a courier or a proxy to reclaim the above indicated documentation.

6 months after the issuance of the Rector's Decree approving the records of the selection process, posted on the University website, if no request for restitution of the documents and publications submitted during the selection process has been received, the University is no longer responsible for keeping and returning the documentation in question.

Art. 10 – Personal data processing



The processing of personal data is in accordance with European law, Reg.(UE) 2016/679, and Italian legislative Decree n. 196 of 30 June 2003, and subsequent amendments and additions, as well as the provisions of the Authority for the protection of personal data.

The personal data furnished by applicants are processed exclusively for the purposes of managing this announcement and are stored at the University of Gastronomic Sciences – Comparative Evaluations Office, with the relative records kept on digital format and in hard copy. Providing said data is mandatory for the purposes of evaluating requisites for participation in the selection process, and failure to provide them will result in exclusion from the same.

Interested parties are entitled to exercise the rights specified in the abovementioned Legislative Decree, among which is the right to rectify, update, complete or erase inaccurate or incomplete data or data collected in violation of privacy laws.

Art. 11 – Process director

The Director of the process of Comparative Evaluation for this call is the Registrar of the University of Gastronomic Sciences - e-mail concorsi.pollenzo@unisg.it – tel. 0172/458514 – fax 0172/458550.

Art. 13 – Publication of the call

This call is published on the website of the University of Gastronomic Sciences - <https://www.unisg.it/ricerca-accademica/procedure-di-valutazione-comparativa/> and on the website of the Ministry for Education, Universities and Research – <http://bandi.miur.it/>. The announcement of the call is published in the Official Gazette – Contest section.

Art. 13 - Reference to current legislation

For matters not covered by this call, the current legislation in force on public competitions is valid, insofar as it is compatible.

Upon publication of the notice in the Official Gazette, this call will be published on the website of the University of Gastronomic Sciences at the following address <https://www.unisg.it/ricerca-accademica/procedure-di-comparative-evaluation/>, in the section "Comparative evaluation procedures".

Pollenzo, 18/11/2022

Il Rettore
Prof. Bartolomeo Biolatti