



**Rector's Decree n. 395/22 – 22/07/2022**

**Procedure for the public selection to fill  
one researcher position with a fixed-term contract  
in accordance with Law 240/2010, art. 24, sub-section 3, letter b)**

**at the University of Gastronomic Sciences**

**Competition sector: Area 11/A5 - Demography, Ethnography and Anthropology  
Scientific sector-discipline: M-DEA/ 01 – Demology, Ethnology and Anthropology**

**THE RECTOR**

- Given the Charter of the University of Gastronomic Sciences, issued by Rector's Decree n. 1/05 of 5/05/2005, published in the Official Gazette n. 106 of 9/05/2005 – Ordinary supplement n. 84, subsequently modified by Rector's Decree n. 33/07 of 18/04/2007, published in the Official Gazette n. 104 of 7/05/2007;
- Given Law n. 240/2010, entitled “Norms governing the organization of Universities, academic staff and recruiting practices, and government mandate to foster the quality and efficiency of the university system”, and in particular art. 24;
- Given Min. Decree n. 243 of 2011, “Criteria and parameters recognized, also at the international level, for the preliminary evaluation of candidates applying for the positions covered by the contracts referred to in art. 24 of law n. 240/2010”;
- Given DM 30 October 2015, n. 855 “Redetermination of context sectors, grouped into contest macrosectors, as per art. 15 of Law n. 240/2010”;
- Given the EU Regulation 2016/679 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation);
- Given the Legislative Decree 9 January 2020, n. 1 Urgent provisions for the establishment of the Ministry of Education and the Ministry of University and Research ", converted by Law no. 12 of 05 March 2020;
- Given the Regulations for the recruitment of researchers on temporary contracts;
- Given the resolutions of the Faculty Council of 22/06/2022 and the Executive Council of 30/06/2022;

**DECREES AS FOLLOWS**

The University of Gastronomic Sciences hereby announces, as per art. 24, paragraph 3, letter b), of Law n. 240 of December 30, 2010, the application of the following comparative evaluation procedure for the selection of:



- **One vacancy for the position as a researcher with a temporary contract for a period of three years – Competition sector: Area 11/A5 - Demography, Ethnography and Anthropology, Scientific sector-discipline: M-DEA/ 01 – Demology, Ethnology and Anthropology.**

### **Article 1 – Profile and type of Scientific and Teaching commitments required by the announcement**

The winning candidate of the selection will be employed in teaching activities within the framework of bachelor's and master's degree programs, university master's degrees, and doctoral programs, where he/she will be responsible for teaching, in Italian and English, the topics related to demography, ethnology and anthropology.

In addition, he/she will be engaged in research activities related to the anthropology of food and economic and heritage anthropology

- Competition sector: Area 11/A5 - Demography, Ethnography and Anthropology.
- Scientific sector-discipline: M-DEA/ 01 – Demology, Ethnology and Anthropology.
- Maximum number of publications to be presented: 12
- Foreign language requested: English and Italian
- Type of contract: full time
- Required activities: the total annual commitment for carrying out the research, teaching activities and service activities to students within the aforementioned disciplines, is equal to 1500 hours of annual work, of which a maximum of 350 hours are dedicated to activities of teaching and services to the students. Teaching can be carried out indifferently in Italian or English. The teaching commitments of the contract holder are defined by the Faculty Council in the planning phase of the teaching activities.

The contract holder must undertake scientific collaborations with national and international research groups in order to promote and implement interdisciplinary research projects. The research activity will have to take the form of scientific publications whose quantity and quality must be in line with the standards set for the National Scientific qualification to Associate Professor for the macro-sector subject of the competition. The scientific results obtained must also be presented by the researcher at national and international conventions.

- Structure where the aforementioned activities will be carried out: University of Gastronomic Sciences.

### **Article. 2 – Type of scientific and teaching duties**

For the participation in the selection process, candidates, including citizens of countries outside the European Union, must be in possession of the following titles:

- PhD or equivalent qualification in one of the scientific-disciplinary sectors included in the recruitment sector Area 11/A5 - Demography, Ethnography and Anthropology, as per Annex A of the Ministerial Decree no. 855 of 30 October 2015. For the doctorate obtained abroad, the candidate must present the relative documentation:
  - Corresponding documents as per article 38 of legislative Decree. no. 165/2001 (website: [http://www.funzionepubblica.gov.it/sites/funzionepubblica.gov.it/files/modulo\\_equivalenza\\_LAUREA\\_Ministero\\_UNIVERSITA\\_0.pdf](http://www.funzionepubblica.gov.it/sites/funzionepubblica.gov.it/files/modulo_equivalenza_LAUREA_Ministero_UNIVERSITA_0.pdf))

or



- equivalent title conferred by competent authority in compliance with the article.74 of Presidential Decree no. 382/1980 (website: <http://www.miur.gov.it/dottorati>)

In case the candidate does not have the related valid/equivalent documentation of the title acquired at the time of submitting the application, in order to guarantee the widest possible participation, such documentation must necessarily be owned by the candidate at the time the contract is stipulated.

The admission to the selection of temporary Researchers who will enter into a type b) contract is reserved to the following subjects:

- candidates who have previously engaged in a type a) contract,

or

- candidates in possession of the National Scientific Qualification of first or second level professor

or

- candidates who have enjoyed, for at least 3 years, even non-consecutive,
  - research grants pursuant to article. 51, paragraph 6, Law no. 449 of 27 December 1997 and its subsequent amendments or research grants pursuant to article. 22 of Law no. 240/2010.

or

- post-doctoral scholarships, pursuant to article 4, Law no. 398 of 30 November 1989,

or

- similar contracts, grants or scholarships in foreign universities.

An excellent knowledge of English and Italian is an indispensable requirement for admission to the selection.

The candidate must have in his/her possession all the educational qualifications on the expiry date of the announcement. The lack of required requisites will lead to the exclusion of candidates from the evaluation at any time with a Rector's Decree.

University professors and researchers already hired with a permanent contract are excluded from participation in the selection procedure, even if they have left the service.

Those who currently have or have had contracts as research grant holders, pursuant to article. 22, Law no.240 of 30 December 2010, and as fixed-term researcher, pursuant to article. 24, Law no. 240 of 30 December 2010, at the University of Gastronomic Sciences or at other Italian, state, non-state and distant education or online universities, as well as at the bodies referred to in paragraph 1 of the article. 22 of the Law no 240 of 30 December 2010, are not eligible for selection. This applies for contracts exceeding a total of 12 years, even if not continuous, including the duration of the stipulated contract described in the announcement. For the purposes of the duration of the aforementioned contracts, the periods spent on maternity leave or for health reasons are not taken into account by the current legislation.

Those who have a degree of kinship or affinity up to and including the fourth degree, with a full professor of the University or with the Rector, the Administrative Director or a member of the University Board of Directors are also not admitted.

### **Art. 3 – Modalities and terms of submission of applications to the selection process**

Applications must:



- be drawn up using the form in Annex A of this announcement, an integral part of this decree, and must be signed at the bottom. The forms will be available at: <http://www.unisg.it/ricerca-accademica/procedure-di-valutazione-comparativa/>;
- be sent by registered letter with return receipt or via courier with return receipt, or else submitted in person to the Comparative Evaluations Office of the University of Gastronomic Sciences, Piazza Vittorio Emanuele, 9, Loc. Pollenzo – 12042 BRA (CN).  
Applications sent via PEC (Certified e-mail) to the University's certified e-mail address: [rettore@pec.unisg.it](mailto:rettore@pec.unisg.it), before the deadline indicated in this article will also be accepted. The application can only be sent from another certified e-mail address; applications sent from non-certified e-mail addresses will not be accepted. Applications sent via PEC must include the relative attachments and a copy of a valid ID document, in PDF format;
- contain a clear and unambiguous indication of the contest it is being submitted for;
- contain an indication of the domicile chosen by the candidate for the comparative evaluation. Any eventual variation of the same must be promptly communicated to the office to which the application form has been submitted. The administration is not responsible for the failure to receive communications due to an inaccurate address supplied by the applicant or failure or delay in communicating changes in the address indicated in the application, nor is it responsible for eventual errors or delays by the postal service or in any case not attributable to negligence on the part of the University, nor for the failure to return a note of receipt of the application, the documents and any communications pertaining to the comparative evaluation.

The application for admission must be accompanied by a copy of a valid identity document of the signatory. Any applications without valid documentation will be subjected to exclusion.

Any incomplete applications and / or those without mandatory forms and modules signed, where it is necessary, and those application which, for whatever reason forwarded to this University beyond the deadline stated in this announcement are not taken into consideration.

All communications regarding this announcement are sent to the interested parties by registered mail with acknowledgment of receipt, via email, PEC.

Candidates recognized as differently-abled pursuant to Law no.104 of 05 February 1992, must make an explicit request in relation to their disability regarding the necessary aid, as well as the possible need for additional time to exercise tests according to the aforementioned law.

#### Deadline and modalities of submission of the application

The applications for participation in the comparative evaluation process must be received, according to the modalities specified above, at the address indicated in this article, within and not beyond **30 days** from the day following the date of publication of the announcement of the contest in the Official Gazette. If the thirtieth day is a holiday, the deadline is automatically extended to the first successive working day.

**The application, whether submitted in person or sent by courier to the Comparative Evaluations Office, must be received by 12 a.m. of the day of the deadline for submission of contest applications.**

**Applications sent by certified e-mail will be accepted if and only if they are received by the day of the deadline for submission of contest applications.**



The applicant must indicate clearly on the envelope containing the application, in addition to his/her name and address, the contest the application is being submitted for (title and number of the contest sector, or of the scientific-subject area of reference).

Applications, academic qualifications, documents and publications received by the University after the deadline for the submission of applications for participation in the comparative evaluation process will not be taken into consideration.

The Administration is not responsible for any failure to receive communications due to inexact indications of the address on the applicant's part, or to failure to promptly communicate changes in the address given in the application, nor for eventual errors by the postal service that are not attributable to the Administration itself, nor for a failure to return the receipt of reception of the registered letter.

#### Foreign candidates

Foreign applicants must submit their applications in Italian, according to the modalities and terms indicated in this article.

The application must include an indication of an eventual address in Italy for the purposes of the comparative evaluation. Any eventual change in said address must be promptly communicated to the office to which the application was sent.

Regarding the submission of academic qualifications, documents and publications, applicants must adhere to the same rules indicated for Italian applicants in this article.

Citizens of non-EU countries shall observe the same rules indicated in this article for the submission of academic qualifications, documents and publications, with the additional specification that, as per art. 3 of D.P.R. 445/00, applicants with non-EU citizenship who are legal residents or have permits of stay for Italy are entitled to present self-certification affidavits (art. 46 D.P.R. 445/00) and identification documents (art. 47 D.P.R. 445/00), limited to their status, personal data and facts certifiable or confirmable by public or private Italian bodies, without prejudice to the special dispositions of the laws and regulations concerning immigration and the rights of foreign citizens. Apart from such cases, foreign applicants with non-EU citizenship who are authorized to stay in Italy may utilize the abovementioned self-certified affidavits in cases in which their utilization has been agreed upon in international treaties between Italy and their country of citizenship (article.3, Law no. 445/2000 of Presidential Decree)

#### Attachments to the application

The procedures for presenting the documentation attached to the application are described in Annex A, which is an integral part of this decree.

#### Information and questions

For any eventual information or questions regarding the modalities of submitting applications, please contact the Comparative Evaluations Office of the University of Gastronomic Sciences – Piazza Vittorio Emanuele, 9 – Loc. Pollenzo – 12042 BRA, telephone: 0172/458514, e-mail [concorsi.pollenzo@unisg.it](mailto:concorsi.pollenzo@unisg.it).

#### **Art. 4 – Contents of the application for participation in the selection process**

Applicants must state the following information in their application for inclusion in the comparative evaluation process, or their application will not be taken into consideration:

- a) last name and first name;



- b) date and place of birth;
- c) citizenship;
- d) their official residence and home address to which notifications concerning their application for the selection process should be sent. Any eventual change in the permanent address or home address must be communicated promptly to this University;
- e) their fiscal code;
- f) an affidavit stating that they have never been convicted of a crime and are not involved in any pending prosecutions; if this is not the case, applicants must indicate their convictions, the date of the sentence and the court that issued it, and indicate whether the sentence was subject to amnesty, judicial pardon, remission, omission, etc., even if they have no criminal record. Criminal proceedings must be indicated, whatever their nature;
- g) email address or certified electronic mail address;
- h) their Ph.D. certificate or the certificate of the equivalent qualification they hold, as well as the date it was awarded, the university that administered the course and their thesis title;

For the doctorate obtained abroad, the candidate must present the relative documentation:

- equivalent qualifications issued by competent authorities as per article. 38, Law no. 165/2001 of Legislative Decree (website: [http://www.funzionepubblica.gov.it/sites/funzionepubblica.gov.it/files/modulo\\_equivalente\\_LAUREA\\_Ministero\\_UNIVERSITA\\_0.pdf](http://www.funzionepubblica.gov.it/sites/funzionepubblica.gov.it/files/modulo_equivalente_LAUREA_Ministero_UNIVERSITA_0.pdf))
- or
- equivalent qualifications issued by competent authorities as per ex article. 74, Law no 382/1980 of Presidential Decree (website: <http://www.miur.gov.it/dottorati>)

In case the candidate does not have the related valid/equivalent documentation of the title acquired at the time of submitting the application, in order to guarantee the widest possible participation, such documentation must necessarily be owned by the candidate at the time the contract is stipulated.

- i) whether they have engaged in a three-year type a) contract as temporary Researcher , or for at least three years, even non-consecutive, or have enjoyed research grants or post-doctoral scholarships pursuant to Article 4 of Law 398 of 30 November 1989 , or similar contracts, grants or scholarships in foreign universities, or having obtained the National Scientific Qualification as a first or second level professor for the corresponding recruitment sector of the competition, or having engaged in at least 3 years contract stipulated by article. 1, paragraph 14, Law no. 230 of 04 November 2005;
- j) his/her knowledge in English and Italian language.
- k) a statement that they do not presently hold other fellowships or scholarships of any kind (*or* indicate the scholarships/grants/fellowships);
- l) whether or not he/she enjoys civil or political rights in the country of origin;
- m) if he/she is not a citizen belonging to the European Union living in the Italian territory, possession of the residence permits valid at the time of the expiry date of the notice;
- n) an indication of his/her willingness to participate in the interview via video call when required pursuant to art. 7 of this announcement;

Differently able applicants, as per art. 3 of Law n. 104 of February 5, 1992, are entitled to request, as part of their application for inclusion in the selection process, the benefits specified in art. 20 of the same



Law, attaching a copy of their disability certificate, issued by the medical board with jurisdiction in their area of residence.

**Applications for inclusion in the comparative evaluation process must be signed or they will not be taken into consideration.**

#### **Art. 5 – Academic qualifications and professional curriculum attached to the application**

Applicants must attach the academic qualifications and documents indicated below with their applications, submitted in a single envelope:

- a) curriculum specifying the applicant's scientific and/or professional activities, updated to the date in which the application for admission to the selection process is submitted;
- b) documents, or self-certifying affidavit certifying the applicant's possession of a research doctorate or of an equivalent degree;
- c) documents, or self-certified affidavit of the same, attesting to the applicant's possession of eventual other academic qualifications believed pertinent to the selection process;
- d) publications that are considered useful for the purposes of this selection procedure, including the doctoral thesis (if the candidate intends to present his/her doctoral thesis among the publications they will be included and counted in the maximum number of publications to be submitted).

For the purposes of the evaluation, applicants must submit the documents testifying to their possession of academic qualifications in the original, or in copy on plain paper accompanied by a self-declaration as per art. 47 of D.P.R. n. 445 of December 28, 2000, stating that the copy of the document is a true copy of the original.

Instead of the documentation, applicants may submit a signed declaration stating that they are in possession of the academic qualifications in question, keeping in mind that, as per art. 46 of D.P.R. n. 445 of December 28, 2000, the following items can be self-certified: academic title or professional qualification possessed; exams taken; specialization, qualification, training, updating and technical qualification diplomas (Attachment B).

The above information must be stated in detail, so that the committee can evaluate the academic qualifications.

In addition, all self-certifying affidavits submitted as per art. 47 of D.P.R. n. 445 of December 28, 2000, must be accompanied by a photocopy of the declarer's ID document.

Publications and, in particular, scientific articles (reprinted), are considered of value for the comparative evaluation, even if presented in simple photocopy, as long as they bear the author's name, title of the work, place of publication and, eventually, the number of the periodical, encyclopedia or text from which they are taken, and are accompanied by a declaration to the effect that the copy of the publication is true to the original.

To self-certify the conformity of the academic qualifications submitted to the originals or their possession, the applicant may use the form attached to the contest call (Attachment C).

The provisions regarding substitutive declarations apply to Italian and European Union citizens residing in Italy or in one of the countries of the European Union.

In application of the article. 33, Law no. 445 of 12/28/2000 of the Presidential Decree, documents (with the exception of publications) written in a foreign language other than English must be accompanied by a certified Italian translation conforming to the foreign text, prepared by the competent Diplomatic or Consular Representation, or by an official translator.



Non-Italian citizens who reside in Italy may utilize the self-certification affidavits indicated above only for cases involving the confirmation of status, facts and personal qualities that can be certified or attested to by Italian private or public bodies, as per art. 3 paragraph 2 of D.P.R. n. 445 of December 28, 2000. Outside of these cases, citizens of countries outside the European Union who are authorized to stay in the State, can use the substitutive declarations referred to in articles 46 and 47 in the cases in which the production of these declarations takes place by virtue of international agreements between Italy and the country of origin of the declarant (Article 3 of Presidential Decree No. 445/2000).

The academic qualifications, publications and curriculum presented for evaluation by the applicant must be received within the deadline set for the submission of applications for inclusion in the selection process.

The Administration is not responsible for the loss of material submitted by applicants.

#### **Art. 6 – Selection Committee**

Pursuant to article. 7 of the "Regulations for the recruitment of temporary researchers" and by Rectoral Decree published on the University website, an Examining Commission is appointed.

The Examining Commission is composed of three members:

- a. permanent professor to the University's roles,
- b. a 1<sup>st</sup> level professor belonging to the recruitment sector, or to the corresponding scientific-disciplinary sector, for which the comparative evaluation procedure was issued,
- c. a 1<sup>st</sup> or 2<sup>nd</sup> level professor or a permanent university researcher chosen on the basis of the scientific and academic curriculum.

Pursuant to articles 51 and 52 of the Code of Civil Procedure, any requests from the side of the candidates for the recusal of one or more members of the Selection Commission must be submitted within the peremptory term of 15 days from publication of the formation of the commission on the website.

#### **Art. 7 – Modalities of execution of the comparative evaluation procedure**

The Selection Committee may make use of electronic collaborative working tools.

The comparative evaluation procedure is divided into two stages.

##### ➤ First stage of the comparative evaluation procedure

The first phase of the Comparative Evaluation is aimed at a preliminary evaluation of the candidates to be admitted to the public selection with motivated analytical collective judgment on the qualifications, on the curriculum and the scientific production (including the doctoral thesis) according to the parameters and criteria recognized also in the international context identified by Ministerial Decree, after having consulted ANVUR and CUN. The first stage ends with the admission to the following stage of those considered to be the best candidates. Between 10 and 20% of the applicants are placed on the shortlist, and no fewer than six. If there are six or fewer candidates in total, all of them pass to the second stage.

The preliminary evaluation of candidates is carried out by the committee following the parameters and criteria set out in Italian Ministerial Decree no. 243 of 25/05/2011, which are listed below:

##### Assessment of academic qualifications and CV

For the preliminary selection of candidates to be admitted to the public discussion on qualifications and publications, the commission will make a motivated assessment, through collective judgment, referring





to the specific recruitment sector and to any profile defined exclusively by indicating one or more scientific-disciplinary sectors, or curriculum and duly documented qualifications of the candidates:

- a. a Ph.D. or equivalent, awarded in Italy or abroad.
- b. a three-year fixed-term contract as a researcher (letter a)), or research fellowships or post-doctorate scholarships as per art. 4 of Law 398 of November 30, 1989 for at least three consecutive or non-consecutive years, or similar contracts, fellowships or scholarships at foreign universities, or the Italian National Scientific Qualification as a first- or second-level professor for the contest sector of the position, or one of the contracts laid out under art. 1, paragraph 14 of Law no. 230 of November 4, 2005, held for at least three years.
- c. any university-level teaching carried out in Italy and/or abroad.
- d. documented training or research at certified Italian or foreign institutions.
- e. the completion of projects for the contest sectors where this applies.
- f. the organization, management and coordination of national and international research groups, and/or participation in such groups.
- g. invitations to speak at national and international conferences and seminars.
- h. national and international awards and prizes received for research.

Each of the aforementioned qualifications is assessed specifically on the basis of its significance in terms of the quality and quantity of the research carried out by the individual candidate.

#### Assessment of scientific output

The Selection Committee, when carrying out the preliminary comparative evaluation of the candidates, exclusively takes into consideration publications or texts accepted for publication in accordance with current regulations, as well as papers published in collective works and articles published in printed or digital journals, excluding internal memos, departmental reports and/or working papers. The candidate's Ph.D. or valid/equivalent thesis is considered even if the aforementioned conditions do not apply.

To shortlist candidates for the public discussion of academic qualifications and publications, the Selection Committee, as a group, makes a reasoned assessment of the aforementioned publications based on the following criteria:

- a. the originality, innovativeness, methodological rigor and importance of each scientific publication.
- b. the relevance of each publication to the contest sector indicated in the announcement and/or to the profile outlined in art. 1, or interdisciplinary topics connected to either.
- c. the scientific importance of the publisher of each publication and its reach among the scientific community.
- d. in the event of collaborative work, an analysis, based in part on criteria recognized by the relevant international scientific community, of the individual contribution made by the candidate.

Moreover, the Selection Committee must assess the overall consistency of the candidate's scientific output, and its intensity and continuity over time, with the exception of suitably documented periods during which the candidate was involuntarily hindered from carrying out research, in particular due to parental responsibilities.

For contest sectors where their use is widespread internationally, the Selection Committee, when assessing the publications, may also use the following indicators, with reference to the application deadline:

- a) total number of citations.



- b) average number of citations per publication.
  - c) total impact factor.
  - d) average impact factor per publication.
  - e) combinations of the aforementioned parameters that help assess the impact of the candidate's scientific output (H-index or similar).
- Second stage of the comparative evaluation procedure

Public discussion of academic qualifications and scientific output

The second stage involves the public discussion of qualifications and scientific output with the committee. The committee carries out this discussion in English, knowledge of which is required for this position. Following the public discussion, the Commission attributes a score to the qualifications and publications presented by the candidates admitted to the discussion and formulates an individual judgment and a collective judgment for each candidate and assesses the candidates' knowledge of English. There are no written or oral examinations.

Whether candidates have progressed to the discussion in the second stage of the application process and the dates on which this will take place is published on the University's website - <http://www.unisg.it/ateneo/procedure-di-valutazione-comparativa/> - with at least seven days' notice.

**By law, the publication of the notice on the University's website is equivalent to notification of progression to the discussion stage. Candidates that fail to attend will be considered as having withdrawn from the comparative evaluation, whatever the reason.**

The commission may decide that the interview is carried out remotely online and will notify the candidates when the indication of the location and time of the interview are communicated, as indicated above.

With regard to foreign candidates residing outside the Italian territory, and for those residing more than 200 km away from the venue of the selection, the interview can be conducted through video calls, after having acquired prior consent from the Selection Committee and having verified the technical feasibility. The exclusion of candidates from the interview due to insufficient qualifications held is adequately justified by the Examining Commission in the minutes of the selection operations.

Candidates must have a valid identity document for the interview.

The interview is public.

**Art. 8 - Conclusion of the committee's work and identification of the appropriate candidate**

The Selection Committee must conclude its work within 120 days of the application deadline.

At the end of the comparative evaluation, the Selection Committee identifies, by majority vote, the candidate considered to be the most suitable for the position, based on the criteria listed above.

The records of the committee comprise the minutes of the individual meetings, including the following:

- the collective judgements expressed on each candidate during the first stage.
- the marks awarded to the candidates following the public discussion of academic qualifications and publications.

Once it has finished its work, the committee passes the corresponding records to the Rector.

Within 30 days of receiving them, the Rector issues a decree confirming the validity of the records. If any irregularities or breaches of procedure are uncovered, the Rector returns the records to the Selection Committee, at the same time providing a final deadline for their rectification.



The merit ranking of the candidates completed by the Examining Commission is approved by the Rector together with the issuing of the Rector's decree approving the corresponding documentation. These official documents are made public electronically on the University website.

If the candidate who obtained the first place in the ranking renounces, the Faculty Council has the possibility of proposing the signing of the contract to the candidates placed in the ranking in the positions immediately following.

Within 60 days of the approval of the records, the Faculty Council puts together a proposal to appoint the candidate to send to the Executive Committee, which deliberates on the activation of the contract.

#### **Art. 9 – Stipulation of the individual work contract**

Within 30 days of the date of the motion to activate the contract by the Board of Directors, the Researcher selected through the comparative evaluation procedure is invited to sign a temporary work contract with the University of Gastronomic Sciences, for a period of three years, for the carrying out of research, teaching activities and student services. The work contract, which is drawn up in written form, is signed by the Researcher selected and by the Registrar, and must specify:

- a. the contest sector, or the corresponding scientific-subject area in which the Researcher on temporary contract will be active;
- b. the type of contract;
- c. for type a)- a full time work schedule;
- d. the modalities with which the Researcher on temporary contract shall carry out his/her assigned duties;
- e. rights and obligations of Researchers on temporary contracts;
- f. withholding and pension deductions, required by the applicable laws for employee income;
- g. a trial period, during which either party may withdraw from the contract at any time, without advance notice and effective immediately, simply via notification of the other party;
- h. contract termination clauses.

The contract offered is not calculated in assigning tenured positions at the university level.

In accordance with what is expressly set out in attachment A, letter b) of DM 987 of 12/12/2016, the employment contracts entered into with researchers on fixed-term contracts are calculated by the Ministry for Education, Universities and Research with the aim of verifying the teaching requirements, requested from the universities for the annual activation of the educational offer.

#### **Art. 10 – Duration, renewal and amount of the work contract**

The contract lasts three years and is not renewable on its expiry.

The comprehensive gross annual salary is equal to the initial salary payable to the full-time confirmed researcher, increased by 15%.

The amounts due are paid to the beneficiary in relation to the work performed, as per the conditions of the contract.

The contract holder is entitled to severance benefits (TFR).

#### **Art. 11 – Taxes, social security and insurance coverage**

The contract in question is subject to the conditions of the norms in force regarding employment contracts. Insofar as Social Security is concerned, the researcher shall be registered with the INPS



obligatory social security category. The University of Gastronomic Sciences provides insurance coverage for its researchers against accident and injury and damages to third parties while carrying out their research activities.

#### **Art. 12 – Incompatibilities and the holding of other posts**

The contract in question cannot be simultaneously cumulated:

- a. with research contracts described in art. 51 of Law 449/1997 and in art. 22 of Law no. 240/2010;
- b. with teaching contracts subject to the applicable laws in force;
- c. with doctoral and post-doctoral fellowships and in general with any and all scholarships or grants, including those issued by third parties;
- d. with any other employment contract with a public or private body.

The Rector has the right to request that Researchers on temporary contracts perform teaching duties in addition to those expressly specified in the contest call.

Researchers on full-time temporary contracts are permitted to carry out additional assignments on behalf of third parties if so authorized by the Faculty Council.

#### **Art. 13 – Application of the employment contract**

Researchers on temporary contracts carry out research activities, teaching activities and student services, as indicated in art. 1 of this contest call.

The activities carried out by Researchers on temporary contracts are subject to verification by the Rector, who reports his evaluations to the Faculty Council. Said verification is carried out yearly and focuses on the adequacy with which the Researchers on temporary contracts carry out their assigned duties as described in the contract. For this purpose, at the end of each contract year, Researchers on temporary contracts must submit a report to the Rector on the activities carried out.

In cases in which the verification reveals inadequate performance of the assigned teaching and/or scientific duties, including the execution of research programs, that preclude the continuation of the contract, the regulations described in art. 14 below shall apply.

#### **Art. 14 – Termination of work contract**

The termination of the work contract occurs at the end of the stipulated period or by withdrawal of one of the parties. Pursuant to the regulations in force, the total duration of work contracts stipulated by researchers on temporary contracts, as per art. 22 of Law N. 240 of December 30, 2010, including those with other Universities, public or private or digital, as well as with the bodies specified in art. 22 paragraph 1 of Law N. 240 of December 30, 2010, cannot exceed twelve years, regardless of interruptions; periods passed on maternity or sick leave are not counted in this total, as per the regulations in force. Calculations of the total duration of work contracts include only contracts signed in compliance with Law N. 240 of December 30, 2010.

The parties may withdraw from the contract when there is a cause that, in compliance with art. 2119 of the Italian Civil Code, precludes its continuance, even provisionally. In the case of withdrawal, the parties are obligated to give advance notice of 30 days; in the case that advance notice is not given, the Administration is entitled to withhold the employee's salary for an amount corresponding to the period of advance notice not given. If the Administration fails to give advance notice, the employee is entitled to receive salary payments for the period of advance notice not given.



#### **Art. 15 – Restitution of documents and publications**

At the conclusion of the selection process, applicants must, at their own expense, reclaim the publications and documents deposited with the University of Gastronomic Sciences.

The University shall not be in any way responsible for the restitution of the same; applicants must reach an accord with the Comparative Evaluations Office for the restitution of their publications and academic qualifications, either by collecting the material in person or by assigning a courier or a proxy to reclaim the above indicated documentation.

6 months after the issuance of the Rector's Decree approving the records of the selection process, posted on the University website, if no request for restitution of the documents and publications submitted during the selection process has been received, the University is no longer responsible for keeping and returning the documentation in question.

#### **Art. 16 – Treatment of personal information**

The treatment of the personal information is in accordance with European law, Reg.(UE) 2016/679, and Italian legislative Decree n. 196 of 30 June 2003, and subsequent amendments and additions, as well as the provisions of the Authority for the protection of personal data.

The personal data furnished by applicants are processed exclusively for the purposes of managing this announcement and are stored at the University of Gastronomic Sciences – Comparative Evaluations Office, with the relative records kept on digital format and in hard copy. Providing said data is mandatory for the purposes of evaluating requisites for participation in the selection process, and failure to provide them will result in exclusion from the same.

Interested parties are entitled to exercise the rights specified in the abovementioned Legislative Decree, among which is the right to rectify, update, complete or erase inaccurate or incomplete data or data collected in violation of privacy laws.

#### **Art. 17 – Process director**

The Director of the process of Comparative Evaluation for this call is the Registrar of the University of Gastronomic Sciences - e-mail [concorsi.pollenzo@unisg.it](mailto:concorsi.pollenzo@unisg.it) – tel. 0172/458514 – fax 0172/458550.

#### **Art. 18 – Publication of the call**

This call is published on the website of the University of Gastronomic Sciences - <https://www.unisg.it/ricerca-accademica/procedure-di-valutazione-comparativa/> and on the website of the Ministry for Education, Universities and Research – <http://bandi.miur.it/>. The announcement of the call is published in the Official Gazette – Contest section.

Pollenzo, 22/07/2022

The Rector  
Prof. Bartolomeo Biolatti