



Rector's Decree n. 294/21 – 28/01/2021

Announcement for selection for the provision of one external research contract assignment aimed at research within the research project "DiGe - Ethnobotany of divided generations in the context of centralization"

THE RECTOR

In light of and in compliance with the following:

- Charter of the University of Gastronomic Sciences, issued by Rector's Decree n. 1/05 of 5/05/2005, published in the Official Gazette n. 106 of 9/05/2005 – Ordinary supplement n. 84, subsequently amended by Rector's Decree n. 33/07 of 18/04/2007, published in Official Gazette n. 104 of 7/05/2007;
- Given the resolution of the Executive Committee convened for 28/01/2021, with which it was decided to initiate the procedure for selecting a human resource to be entrusted with the external task for carrying out research activities of the DiGe - Ethnobotany of divided generations in the context of centralization project;
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HEREBY DECREES

The University of Gastronomic Sciences is announcing a selection procedure for the awarding of

- **One research assignment within the "DiGe - Ethnobotany of divided generations in the context of centralization" project.**
- **Art. 1 –Scientific profile and related commitments**

The profile and the assignments foreseen in the selection procedure are shown below:

- **Objective of the project**

The DiGe project aims to understand the processes of change in ethnobotanical knowledge experienced by traditional societies and minor ethnic groups by undergoing a process of unification and knowledge centralization imposed by a central political power. The project mainly focuses on the territories of Eastern Europe, deepening the effect of various social and cultural factors that

have influenced the transformation of local ethnobotanical knowledge.

➤ **Specific Objectives**

The specific objective of the assignment is the mapping of the gastronomic heritage of Ukraine aimed at the creation of an illustrated book of a popular nature that illustrates at least 75 products from the European country. In particular, the assignment involves carrying out research activities on the ground aimed at the selection and documentation of the products, the selection of the products to be included in the publication, the compilation of the explanatory sheets for each of the products on the basis of the model produced by the University and used in the series of publication called *Ark of Taste*.

➤ **Overall expected results**

Within a maximum period of 12 months of collaboration, on the basis of a monthly work plan agreed with the scientific heads of the project of the University, the collaborator must:

- Produce 75 complete product sheets and the necessary critical apparatuses to specify the selection criteria of the products, their distribution and historical and cultural relevance.
- Submit 2 scientific publications in indexed journals focusing on the themes of traditional Ukrainian gastronomy, its history and enhancement.

Characteristics of the candidate

• **Qualifications**

- Mandatory qualifications
- Bachelor's degree (course of study of not less than 4 years, foreseen by the academic regulations in force before the Ministerial Decree no. 509 of 3 November 1999) or specialist degree (article.3, paragraph 1, letter b of Ministerial Decree no.509 of 3 November 1999) or a master's degree (article. 3, paragraph 1, letter of Ministerial Decree no.270 of 22 October 2004) in classes related to Gastronomic Sciences, Geographical Sciences, Ethno-anthropological Sciences or Food Science and Technology. The educational qualifications obtained abroad by the applicant will be examined by the Commission, which may consider them equivalent for admission purposes, without prejudice to the current legislation in force on this topic.
- A scientific-professional curriculum adequate to the carrying out of research activities, required by the call.
- production of at least 3 scientific and / or popular publications relating to the documentation of local food products in Eastern Europe.
- Excellent knowledge of the Ukrainian or Russian language, in addition to knowledge of English.
 - Desired qualifications
 - a) PhD degree or equivalent qualification;
 - b) research and teaching activities carried out in an academic context;
 - c) knowledge of the Italian language.

➤ **Durata dell'incarico**

- The research grant has an initial duration of 3 months, renewable at the end for a maximum of 3 times, for a maximum duration of 12 months.

➤ **Scientific head of the project UNISG**

- Prof. Andrea Pieroni and Dott. Michele Filippo Fontefrancesco.

Art. 2 – Methods and deadline for submitting the application for admission to the selective procedure.

Applications to participate in the comparative evaluation stage must:

- be drawn up according to the form in Attachment A of this Decree and signed; the forms will be available at the offices of the University of Gastronomic Sciences and can also be downloaded from this page: <https://www.unisg.it/docenti-ricerca/altri-avvisi/>;
- be sent by registered letter with return receipt or delivered in person to the Rector of the University of Gastronomic Sciences, *Ufficio Valutazioni Comparative* - Piazza Vittorio Emanuele, 9 – Loc. Pollenzo – 12042 BRA (CN).

Applications sent via PEC (certified e-mail) to the following University address: rettore@pec.unisg.it, by the deadline indicated in this article will also be accepted. The application must be sent from another PEC e-mail account; applications sent from a non-certified e-mail address will not be taken into consideration. Applications sent via PEC must contain the relative attachments and a copy of a valid ID document, in pdf format;

- contain clear and precise indications of which research grant the application refers to;
- contain the address of the domicile the candidate chooses for the comparative evaluation notification. Any eventual variation in the address must be promptly communicated to the office that receives the application for participation in the selection process. The administration is not responsible for failures to receive notification due to an inexact indication of a domicile on the part of the applicant or the tardy indication of the same, nor for any eventual postal or electronic errors not ascribable to the administration, nor for the failure to receive notification of receipt of the application, the documents and the communications concerning the comparative evaluation.

The application for admission must, under penalty of exclusion from the procedure, be accompanied by a copy of a valid identity document of the signatory.

Differently able candidates, as defined by Law n.104 of 5 February 1992, must make an explicit reference to their disability, regarding any necessary assistance and eventual additional time needed to satisfy the requisites, in compliance with the provisions of the above-cited law.

Time limits and modalities of submitting the application

The application form must be submitted, in accordance with the methods described above, to the address indicated in this article, within the peremptory term of **26/02/2021**.

The application for admission delivered by hand or sent through a registered letter with return receipt or by a courier service to the Ufficio Valutazioni Comparative must be received by 6 pm on the day of deadline as indicated in the announcement notice.

The application for admission sent via certified e-mail is considered to have been submitted in good time only and exclusively if it is received within the described deadline date.

Piazza Vittorio Emanuele II, 9 - Pollenzo - 12042 Bra (CN), Italia | TEL. +39 0172 458511

| info@unisg.it | www.unisg.it |

On the application folder, applicants must indicate clearly and precisely, in addition to their ID data, the comparative evaluation process they are applying to participate in (Announcement reg. numbers and the scientific sector of reference).

Applications, academic titles, documents and publications that arrive after the deadline for the submission of applications for the selection process shall not be taken into consideration.

The Administration is not responsible for any failure to receive communications due to inexact indications of the address on the applicant's part, or to failure to promptly communicate changes in the address given in the application, nor for eventual errors by the postal service that are not attributable to the Administration itself, nor for a failure to return the receipt of reception of the registered letter.

Attachments to the application

The attachment modalities for documents enclosed with the application are described in Attachment A, which is an integral part of this Decree.

Foreign candidates

Foreign applicants must submit their applications in Italian, according to the modalities and terms indicated in this article.

The application must include an indication of an eventual address in Italy for the purposes of the comparative evaluation. Any eventual change in said address must be promptly communicated to the office to which the application was sent.

Regarding the submission of academic qualifications, documents and publications, applicants must adhere to the same rules indicated for Italian applicants in this article.

Citizens of non-EU countries shall observe the same rules indicated in this article for the submission of academic qualifications, documents and publications, with the additional specification that, as per art. 3 of D.P.R. 445/00, applicants with non-EU citizenship who are legal residents or have permits of stay for Italy are entitled to present self-certification affidavits (art. 46 D.P.R. 445/00) and identification documents (art. 47 D.P.R. 445/00), limited to their status, personal data and facts certifiable or confirmable by public or private Italian bodies, without prejudice to the special dispositions of the laws and regulations concerning immigration and the rights of foreign citizens. Apart from such cases, foreign applicants with non-EU citizenship who are authorized to stay in Italy may utilize the abovementioned self-certified affidavits in cases in which their utilization has been agreed upon in international treaties between Italy and their country of citizenship (article.3, Law no. 445/2000 of Presidential Decree)

Information and additional details

Eventual requests for additional information or explanations concerning the modalities for submitting an application should be addressed to: Università degli Studi di Scienze Gastronomiche – Ufficio Valutazioni Comparative – Piazza Vittorio Emanuele, 9 – Loc. Pollenzo – 12042 Bra, telephone: 0172/458514/534, e-mail concorsi.pollenzo@unisg.it.

Art. 3 – Contents of the application for admission to the selection process

In order to be admitted to the selection process candidates must include the following information in their application, under their own responsibility, or be excluded from consideration:

- a. Name and Surname;
- b. Date and Place of birth;
- c. Citizenship;
- d. the residence, as well as the domicile or address, complete with the postal code, to which the communications relating to the present selection procedure are to be sent. Any change of residence or address indicated in the admission application must be promptly communicated to this University;
- e. fiscal code;
- f. e-mail address or the certified -mail address;
- g. the degree possessed by the candidate or the degree obtained abroad with the details of the marks obtained, the date and the university from where the degree was achieved, as well as the thesis title;
- h. Any research doctorate the candidate holds, the date which the degree was awarded and the details of the university, as well as the thesis title;
- i. The proficiency in the foreign language specified for the research project in question;
- j. that the applicant does not hold other fellowships or grants of any kind (*or* indicate the scholarships/fellowships held);
- k. if candidate is a non-European Union citizen living in Italy, possession of a residence permit which is still valid on the expiry date of the announcement;
- l. the indication of the willingness (where appropriate) to make use of the methods for appearing for an interview via video call.

Differently able candidates, as per art. 3 of Law n. 104 of 5 February 1992, may request, as part of their application for participation in the selection process, the benefits specified in art. 20 of the same Law, attaching a copy of their certificate of disability, issued by the competent medical authorities.

The application for participation in the selection process must be signed or it will not be taken into consideration.

Art. 8 – Academic titles and professional curriculum

When applying for the admission to the selection procedure, the candidate must enclose the following listed documents in a single package:

- a) curriculum vitae of the scientific and /or professional activities of the applicant which has been updated on the day of submission of the application for the selection procedure;
- b) documents or substitutive declaration of certification, attesting the possession of the doctorate title or equivalent qualification;
- c) documents or substitutive declaration of certification, attesting the possession of any other qualification which might deem useful for the selection;
- d) publications that are considered useful for the purpose of the selection procedure.

For the purpose of assessment, the candidate must present attested documents that certifies his possession of the original certificates of his qualifications, or its simple copies accompanied by his own declaration according to the article 47 of D.P.R. 28 December 2000 n. 445, as its object is to declare his knowledge that the submitted copy of the document conforms to the originals.

In lieu of the documentation, the candidate may produce a signed declaration of his possession of the said certificates, taking into account that, pursuant to the article 46 of D.P.R. 28 December 2000 n. 445, the following certificates of qualification can be self-attested by the candidate: educational qualification

or professional qualification; exams taken; degree of specialization, title qualification, training, refresher and technical qualification (Annex B).

The above must be stated analytically so that the commission can evaluate the qualifications.

Pursuant to the article 47 of DPR n. 445/2000 it is specified that all the substitutive declarations made must be accompanied by a photocopy of an identity document of the petitioner.

The publications and, in particular, the scientific articles (press extracts), are considered valid for the purposes of the evaluation, even though they are presented in a simple photocopy, provided that they contain the indications relative to the author, title of the work, place of publication and, eventually, the issue of the journal, the encyclopedia, from which they are derived and are accompanied by a declaration concerning the fact that the copy of the publication conforms to the original.

In order to self-declare conformity to the original of the certificates presented or their possession the candidate may use the facsimile attached to the announcement (Annex C).

Titles and documents (with the exception of publications) written in a foreign language must be presented with a translation in Italian together with a substitutive declaration of the deed of notoriety attesting that the translation is in conformity with the foreign text.

The provisions concerning substitutive declarations apply to Italian and European Union citizens residing in Italy or in one of the European Union countries.

Citizens of non-EU countries, legally residing in Italy, may use substitutive declarations, listed in articles 46 and 47 of Presidential Decree no. 445/2000, limited to states, personal qualities and facts certifiable or attestable by Italian public entities. Apart from these cases, citizens of States outside the European Union, who are authorized to reside in the territory of the State, may use the substitutive declarations mentioned in the Articles 46 and 47 in cases where the submission of these declarations takes place by virtue of international conventions between Italy and the country of origin of the declarant (Article 3 of Presidential Decree n.445 / 2000).

The qualifications, publications and curriculum of which the candidate requires evaluation must be submitted within the deadline established for the submission of the application for admission to the selection.

The Administrative Offices assume no responsibility in case of dispersal of the material sent by the candidate.

Art. 5 – Selection Committee

The Rector appoints the Selection Committee which is composed of three members, of which at least two are chosen from among the university professors and researchers of the University or other universities, Italian or foreign. A member of the Committee can be chosen from among experts in the topics covered by the research, for which the selection is announced.

The Selection Committee carries out a comparative evaluation of the candidates based on the academic titles presented and an interview, designed to ascertain the candidate's suitability for the research project in question.

The Selection Committee predetermines the criteria for the evaluation of the academic titles and the interview and makes them public by posting them on the University website.

Art. 6 – Evaluation of the documents presented by the candidate

The Commission through a collective judgement, will evaluate documents presented by the candidates on the basis of the criteria determined in the first preliminary session as mentioned in the previous article.

The results of the abovementioned evaluation and the list of candidates shortlisted for the interview will be announced by publication on the website <https://www.unisg.it/docenti-ricerca/altri-avvisi/>.

Art. 7 - Interview

The interview consists of a discussion of the titles, with in-depth discussion of topics related to the sector and the specific research project, as well as on the verification of knowledge of foreign languages for which this call requires knowledge.

The short list of candidates admitted to the interview process and indications regarding the location and times of the same will be made public by posting at the following web address: <https://www.unisg.it/docenti-ricerca/altri-avvisi/> - with at least 7 days' advance notice. **By law, the posting on the University website is equivalent to an official notification of qualification for the discussion stage. If the applicant does not attend on the scheduled date, his/her absence will be considered as a voluntary withdrawal from inclusion in the comparative evaluation process, whatever the reason.**

Considering the current epidemiological emergency of COVID-19, in order to guarantee the health safety of its members and candidates, the commission may decide that the interview is carried out remotely online and will notify the candidates when the indication of the location and time of the interview are communicated, as indicated above.

Regarding the foreign candidates residing outside the Italian territory, and for those residing more than 200 km away from the venue of the selection, the interview can be conducted through video call, with prior consent from the Selection Committee verifying the technical feasibility.

Eventual exclusions of candidates from the interview due to insufficient academic titles held is adequately motivated by the Selection Committee in the selection process reports.

Candidates must present a valid ID document at their interview.

The interview is public.

Art. 8 – Merit rankings

At the end of the section reserved for interviews, the Selection Committee compiles a merit ranking of the candidates considered suitable for the performance of the specific research activities in question, with an indication of the score and final collective judgement for each candidate.

The merit ranking compiled by the Committee is approved by the Rector together with the issuance of the Rector's Decree approving the protocols.

The research grant that is the object of this comparative evaluation procedure shall be awarded to the candidate who is ranked first in the merit rankings.

If the first candidate in the ranking refuses the research grant, the Faculty Council has the opportunity to propose its attribution to the next candidates in priority to their ranking. In order to guarantee appropriate advertising of the aforementioned ranking, the same will be published on the website <https://www.unisg.it/docenti-ricerca/altri-avvisi/>.

Art. 9 - Conclusion of the committee's work

The Selection Committee is required to conclude its work within 60 days from the deadline for the submission of applications.

Once the Commission has completed its work, it delivers the relevant documents to the Rector.

The Rector, within 5 days of delivery, verifies with his own decree the regularity of the documents. In case of irregularities or formal defects, he sends the documents back to the Selection Committee, assigning, at the same time, a peremptory term for the regularization.

Art. 10 – Assignment of the research grant

Within 30 days from the date of the approval of the acts, the candidate who has been successful in the selection procedure will be entrusted with the task of carrying out the research activities described in this announcement.

The assignment does not give rise to any rights regarding access to university roles.

Art. 11 –Duration and the budget of the assignment

The duration of the reasearch assignment is 3 months.

The compensation for the research assignment is € 4,500 gross all-inclusive for the entire quarter.

The assignment is renewable for a maximum of 3 further quarters, up to a maximum of 12 months.

Art. 12 - Rights and duties of the collaborator

All project activities will have to be implemented according to the procedures provided by the scientific head of the project. The external researcher is obliged to carry out field research activities in Ukraine.

Art. 13 - Intellectual property of the research results

All research results (worthy of exclusivity or not) will be under the ownership of the University, which will have the full and exclusive right to be able to exploit, use and / or publish them, without prejudice to the moral rights of the inventor / author.

Art. 14 – Evaluation of the researcher’s activities

The external researcher carries out the research activity in accordance with the provisions of art. 1 of this announcement.

The activities carried out by the researcher of the assignment are subject to verification by the scientific manager who, at the end of the assignment, delivers a report on the activities carried out to the Rector,.

Art. 15 – Resolution of the contract

The research assignment is automatically resolved:

- upon expiry of the term of the assignment;
- in the event of non-fulfillment, pursuant to the provisions of Articles 1453 and following of the Civil Code, by the external researcher, reported and justified by the scientific head of the project;
- in the event of withdrawal by one of the parties: both the parties may withdraw from the contract if a cause occurs which, pursuant to art. 2119 of the Civil Code, does not allow the continuation of the contractual relationship, even provisionally. In case of withdrawal, each party is required to give 30 days notice; in the event of failure to give notice, the Administration has the right to withhold an amount

from the external researcher corresponding to the remuneration for the period of notice not given. While in the event of lack of notice by the Administration, the external researcher of the assignment will be entitled to an indemnity of the same amount.

The cancellation of the selection procedure and the supervening impossibility of continuing the collaboration in the research activity are further causes for ending or discontinuation the assignment.

Art. 16 – Restitution of the documentation

At the end of the procedure, candidates will have to collect the publications and documents deposited at the University of Gastronomic Sciences at their own expense.

Any form of return of possessions by the University is excluded; candidates must arrange for the recovery of qualification certificates and their publications, with prior agreement with the Comparative Evaluation Office, by presenting themselves personally or by courier or by delegating someone for the collection of the aforementioned documentation.

After 3 months from the date of the Rector's Decree approving the acts, published on the website, the University, if no request has been received for the return of the documents and publications presented, is no longer responsible for the conservation and return of the documentation.

Art. 17 – Processing of personal data

The Personal data processing is in accordance with European law, Reg. (UE) 2016/679, and Italian legislative Decree n. 196 of 30 June 2003, and subsequent amendments and additions, as well as the provisions of the Authority for the protection of personal data.

The personal data furnished by applicants are processed exclusively for the purposes of managing this announcement and are collected at the University of Gastronomic Sciences – Comparative Evaluations Office, with the relative records kept on digital format and in hard copy.

Providing the said data is mandatory for the purposes of evaluating requisites for participation in the selection process, and failure to provide them will result in exclusion from the same.

Interested parties are entitled to exercise the rights specified in the abovementioned Legislative Decree, among which is the right to rectify, update, complete or erase inaccurate or incomplete data or data collected in violation of privacy laws.

Art. 18 – Selection process director

In compliance with art. 5 of Law 241 of 7 August 1990, the selection process will be directed by the Administrative Director of the University of Gastronomic Sciences – e-mail concorsi.pollenzo@unisg.it – tel. 0172/458514 – 0172/458534 – fax 0172/458550.

Art. 19 - Publication

The Announcement of this selection procedure is posted on the Official Gazette, University website – <https://www.unisg.it/en/professors-research/research-grants/> - and the Ministry's website.

Art. 20 – Norms of reference

Questions and topics not expressly addressed in this Announcement are governed by the provisions of the norms cited in the introduction, as well as, when compatible, the provisions of the Italian Civil Code.

Pollenzo, 28/01/2021

The Rector
Prof. Andrea Pieroni