



Rector's Decree n. 250/19 – 27/06/2019

**Announcement of selection procedure for the position of researcher
at the University of Gastronomic Sciences**

THE RECTOR

In light of and in compliance with the following:

- Law n. 168 of 9 May 1989, “Institution of the Ministry of Universities, Scientific and Technological Research”;
- Law n. 241 of 7 August 1990, “New norms governing administrative procedures”;
- DPR n. 445 of 28 December 2000, “Standard text of legislative dispositions and regulations concerning administrative documentation”;
- Min. Decree n. 270 of 22 October 2004, amending the Regulations on the didactic autonomy of the Universities;
- Charter of the University of Gastronomic Sciences, issued by Rector's Decree n. 1/05 of 5/05/2005, published in the Official Gazette n. 106 of 9/05/2005 – Ordinary supplement n. 84, subsequently amended by Rector's Decree n. 33/07 of 18/04/2007, published in Official Gazette n. 104 of 7/05/2007;
- Min. decree n. 89 of 28 July 2009, “Evaluation of academic titles and scientific publications”;
- Law n. 240 of 30 December 2010 “Norms governing University organization, academic personnel and recruiting, and government mandate to provide incentives to improve the quality and efficiency of the University system”;
- Min. Decree n. 102 of 9 March 2011, published in Official Gazette n. 141 of 20 June 2011, “Minimum amount of research grants – art. 22, Law n. 240 of 30 December 2010”;
- Regulations for the awarding of research grants for the carrying out of research activities as specified in art. 22 of Law 240/2010, promoted by the Faculty Committee on 30 May 2011, and approved by the Executive Committee with a resolution dated 7 June 2011;
- Given the Ministerial Decree 30 October 2015 n. 855 "Re-assignment of macro-sectors and academic fields for national recruitment, as indicated in article 15 of Law n. 240 of 30 December 2010”;
- Resolution of the Faculty Committee dated 18/04/2019, requesting the activation of research grants for the carrying out of research activities concerning the projects “Environmental anthropology in agricultural and conservation contexts”;
- Resolution of the Executive Committee dated 17/04/2019, regarding the announcement of the opening of the selection process for the research grant that is the object of this Announcement;

HEREBY DECREES

Art. 1 – Number of research grants/positions available

A public competition for the assignment of n. 1 grant for the carrying out of research activities (hereinafter the “research grant”) at the University of Gastronomic Sciences.

Art. 2 – Research project

- Title of the research project: “Environmental anthropology in agricultural and conservation contexts”.
- Subject: The project for which the grant is announced concerns environmental anthropology in agricultural and conservation contexts. In particular, it concerns the relationships between practices and theories of food and gastronomy, in line with a collaborative research approach with different practice communities (for example farmers, conservationists, cooks). The candidate is required to pay specific attention to the marginal gastronomies and to the relationships and conflicts between agriculture and conservation of nature.
- Competition sector: 11/A5 – Demo-ethno-anthropological Sciences.
- Scientific sector-discipline: M-DEA/01 – Discipline Demo-ethno-anthropology.
- Scientific Head of the project: Prof. Nicola Perullo.
- Foreign language in which the knowledge is required: English;
- Structure where the research activity will take place: University of Gastronomic Sciences.
- Duration: The research grant has an initial duration of one year and may be renewed upon expiry up to a maximum of six years.

The renewal of the grant is resolved by the Board of Directors, in compliance with art 3.3 of the “Regulations for the awarding of research grants”.

The gross annual compensation associated with the grant, net of the institute’s obligations, is equal to 19,367 euro.

The stipend is paid to the beneficiary for the performance of his/her duties, according to the conditions indicated in the work contract.

Art. 3 – Fiscal, social security and insurance conditions

The grant in question is subject to the fiscal regime specified in art. 4 of Law n. 476 of 13 August 1984 and subsequent modifications and integrations, in addition to the social security contributions specified in art. 2, points 26 and following of Law n. 335 of 8 August 1995 and subsequent modifications and integrations; regarding the obligatory maternity leave, the provisions contained in the Decree by the Ministry of Labor and Social Security of 12 July 2007, published in the Official Gazette n. 247 of 23 October 2007 apply, and, regarding sick leave, the provisions of article 1, point 788 of Law n. 296 of 27 December 2006 and subsequent modifications apply. During the period of obligatory maternity leave, the stipend issued by the INPS (Italian Social Security Administration), in compliance with the provisions of art. 5 of the above-cited Decree of 12 July 2007, will be integrated by the University to match the amount received by the researcher as her regular stipend; the researcher is obliged to carry out the procedure of registration with the INPS independently.

The University of Gastronomic Sciences provides insurance coverage against injury and damages to third parties for researchers under contract during the performance of their duties.

Art. 4 – Requisites for admission to the selection process

The selection for the conferment of the research grant is open to citizens belonging to Member States of the European Union and non-EU citizens, who are in possession of:

- a) A Ph.D or an equivalent qualification obtained in Italy or abroad, in one of the Scientific-disciplinary sectors included in the competition sector 05/A1 – BOTANY, as per Annex A of Ministerial Decree n.855 of 30 October 2015.

The educational qualifications obtained abroad by the applicant will be examined by the Commission, which may consider them equivalent for admission purposes, without prejudice to the current legislation in force on this topic.

- b) A scientific-professional curriculum adequate to the carrying out of research activities, excluding University faculty holding permanent positions, employees of public institutions, research institutes, the national agency for new technologies, energy and sustainable development (ENEA) and the Italian Space Agency (ASI), as well as the institutions whose scientific specialization diploma has been recognized as equivalent to the title of doctorate of research as per art. 74, paragraph four of DPR n. 382 of 11 July 1980.

If the candidate selected is employed by a public body other than those indicated in point b) above, the research grant may only be awarded if the candidate is placed on unpaid leave for the duration of the contract.

Article. 5 –Procedures and deadline for submission of the application for admission to the selection procedure

Applications to participate in the comparative evaluation stage must:

- be drawn up according to the form in Attachment A of this Decree and signed; the forms will be available at the offices of the University of Gastronomic Sciences and can also be downloaded from this page: <https://www.unisg.it/docenti-ricerca/assegni-di-ricerca/> ;
- be sent by registered letter with return receipt or delivered in person to the Rector of the University of Gastronomic Sciences, *Ufficio Valutazioni Comparative* - Piazza Vittorio Emanuele, 9 – Loc. Pollenzo – 12042 BRA (CN). In this case, the candidate must attach a USB key to the application, which contains all the digital formats of the materials that was previously presented in paper. Applications sent via PEC (certified e-mail) to the following University address: rettore@pec.unisg.it, by the deadline indicated in this article will also be accepted. The application must be sent only from PEC – certified e-mail account; applications sent from a non-certified e-mail address will not be taken into consideration. Applications sent via PEC must contain the relative attachments and a copy of a valid ID document, in pdf format;
- contain clear and precise indications of which research grant the application refers to;
- contain the address of the domicile the candidate chooses for the comparative evaluation notification. Any eventual variation in the address must be promptly communicated to the office that receives the application for participation in the selection process. The administration is not responsible for failures to receive notification due to an inexact indication of a domicile on the part of the applicant or the tardy indication of the same, nor for any eventual postal or electronic errors not ascribable to the administration, nor for the failure to receive notification

of receipt of the application, the documents and the communications concerning the comparative evaluation.

- Incomplete applications and / or those applications without the compulsory attachments signed by the candidate and if necessary, those applications for whatever reason, forwarded to this University beyond the deadline provided in this announcement are all unacceptable and, therefore will not be taken into consideration
- All the communications regarding this announcement are forwarded to the concerned parties by registered letter with acknowledgment of receipt, by email, by certified email or postal telegram.

Differently able candidates, as defined by Law n.104 of 5 February 1992, must make an explicit reference to their disability, regarding any necessary assistance and eventual additional time needed to satisfy the requisites, in compliance with the provisions of the above-cited law.

Time limits and modalities of submitting the application

The application form must be submitted, in accordance with the methods described above, to the address indicated in this article no later than **26/07/2019**.

The application for admission delivered by hand or sent through a registered letter with return receipt or by a courier service to the Ufficio Valutazioni Comparative must be received by 6 pm on the day of deadline as indicated in the announcement notice.

The application for admission sent via certified e-mail is considered to have been submitted in good time only and exclusively if it is received within the described deadline date.

On the application folder, applicants must indicate clearly and precisely, in addition to their ID data, the comparative evaluation process they are applying to participate in (Announcement reg. numbers and the scientific sector of reference).

Applications, academic titles, documents and publications that arrive after the deadline for the submission of applications for the selection process shall not be taken into consideration.

The Administration is not responsible for any failure to receive communications due to inexact indications of the address on the applicant's part, or to failure to promptly communicate changes in the address given in the application, nor for eventual errors by the postal service that are not attributable to the Administration itself, nor for a failure to return the receipt of reception of the registered letter.

Attachments to the application

The attachment modalities for documents enclosed with the application are described in Attachment A, which is an integral part of this Decree.

Information and additional details

Eventual requests for additional information or explanations concerning the modalities for submitting an application should be addressed to: Università degli Studi di Scienze Gastronomiche – Ufficio Valutazioni Comparative – Piazza Vittorio Emanuele, 9 – Loc. Pollenzo – 12042 Bra, telephone: 0172/458534/514, e-mail concorsi.pollenzo@unisg.it.

Art. 6 – Contents of the application for admission to the selection process

In order to be admitted to the selection process candidates must include the following information in their application, under their own responsibility, or be excluded from consideration:

- a) first and last name;
- b) date and place of birth;
- c) citizenship;
- d) the residence, as well as the domicile or address, complete with the postal code, to which the communications relating to the present selection procedure are to be sent. Any change of residence or address indicated in the admission application must be promptly communicated to this University;
- e) fiscal code;
- f) the e-mail address or certified e-mail address;
- g) the PhD degree, the date on which the degree was awarded and the details of the University, as well as the thesis title; in the case in which the research doctorate has been obtained abroad it is necessary that the candidate declares to have obtained necessary recognition of the title, pursuant to art. 74 of Presidential Decree 382/80;
- h) the degree possessed by the candidate or the degree obtained abroad with the details of the marks obtained, the date and the University from where the degree was achieved, as well as the thesis title;
- i) proficiency in the foreign language specified for the research project in question;
- j) that the applicant does not hold other fellowships or grants of any kind (*or* indicate the scholarships/fellowships held);
- k) if candidate is a non-European Union citizen living in Italy, possession of a residence permit which is still valid on the expiry date of the announcement;
- l) the indication, where appropriate, of the willingness to make use of the methods for appearing for an interview via video call.

Differently able candidates, as per art. 3 of Law n. 104 of 5 February 1992, may request, as part of their application for participation in the selection process, the benefits specified in art. 20 of the same Law, attaching a copy of their certificate of disability, issued by the competent medical authorities.

The application for participation in the selection process must be signed or it will not be taken into consideration.

Art. 7 – Academic titles and professional curriculum

When applying for the admission to the selection procedure, the candidate must enclose the following listed documents in a single package:

- a) curriculum vitae of the scientific and /or professional activities of the applicant which has been updated on the day of submission of the application for the selection procedure;
- b) documents, or substitutive declaration of certification, attesting the possession of the doctorate title or equivalent qualification;
- c) documents, or substitutive declaration of certification, attesting the possession of any other qualification which might deem useful for the selection;
- d) publications that are considered useful for the purpose of the selection procedure.

For the purpose of assessment, the candidate must present attested documents that certifies his possession of the original certificates of his qualifications, or its simple copies accompanied by his own

declaration according to the article 47 of D.P.R. 28 December 2000 n. 445, as its object is to declare his knowledge that the submitted copy of the document conforms to the originals.

In lieu of the documentation, the candidate may produce a signed declaration of his possession of the said certificates, taking into account that, pursuant to the article 46 of D.P.R. 28 December 2000 n. 445, the following certificates of qualification can be self-attested by the candidate: educational qualification or professional qualification; exams taken; degree of specialization, title qualification, training, refresher and technical qualification (Annex B).

The above must be stated analytically so that the commission can evaluate the qualifications.

Pursuant to the article 47 of DPR n. 445/2000 it is specified that all the substitutive declarations made must be accompanied by a photocopy of an identity document of the petitioner.

The publications and, in particular, the scientific articles (press extracts), are considered valid for the purposes of the evaluation, even though they are presented in a simple photocopy, provided that they contain the indications relative to the author, title of the work, place of publication and, eventually, the issue of the journal, the encyclopedia, from which they are derived and are accompanied by a declaration concerning the fact that the copy of the publication conforms to the original.

In order to self-declare conformity to the original of the certificates presented or their possession the candidate may use the facsimile attached to the announcement (Annex C).

The provisions concerning substitutive declarations apply to Italian and European Union citizens residing in Italy or in one of the European Union countries.

Citizens of non-EU countries, legally residing in Italy, may use substitutive declarations, listed in articles 46 and 47 of Presidential Decree no. 445/2000, limited to states, personal qualities and facts certifiable or attestable by Italian public entities. Apart from these cases, citizens of States outside the European Union, who are authorized to reside in the territory of the State, may use the substitutive declarations mentioned in the Articles 46 and 47 in cases where the submission of these declarations takes place by virtue of international conventions between Italy and the country of origin of the declarant (Article 3 of Presidential Decree n.445 / 2000).

The qualifications, publications and curriculum of which the candidate requires evaluation must be submitted within the deadline established for the submission of the application for admission to the selection.

The Administrative Offices assume no responsibility in case of dispersal of the material sent by the candidate.

Art. 8 – Exam Committee

The Exam Committee is appointed by the Rector's Decree and, in compliance with art. 6 of the 'Regulations for the awarding of research grants', consists of three members among university professors and researchers who may be Italian or international, and among experts in the field in which the research activity will be carried out.

The Exam Committee carries out a comparative evaluation of the candidates based on the academic titles and the publications presented and an interview, designed to ascertain the candidate's suitability for the research project in question.

The Commission, in the first preliminary session, determines the general criteria for evaluating the qualifications and publications and the interview taken, considering their different specific relevance

with respect to the conduct of the research activity referred to in this announcement and accordingly establishes the score to be awarded to the candidates.

Art. 9 – Evaluation of Qualifications

The Commission will evaluate the scientific and professional qualifications of the candidates on the basis of the criteria determined in the first preliminary session as mentioned in the previous article, attributing scores and a collegial decision.

The results of the evaluation of the qualifications and the list of candidates shortlisted for the interview will be announced by publication on the website: <https://www.unisg.it/docenti-ricerca/assegni-di-ricerca/>.

Art. 10 - Interview

The interview consists of a discussion of the titles and the publications, with in-depth discussion of topics related to the sector and the specific research project indicated in art. 2, as well as a confirmation of proficiency in the foreign languages requested.

The short list of candidates admitted to the interview process and indications regarding the location and times of the same will be made public by posting at the following web address: <https://www.unisg.it/docenti-ricerca/assegni-di-ricerca/> - with at least 7 days' advance notice. **By law, the posting on the University website is equivalent to an official notification of qualification for the discussion stage. If the applicant does not attend on the scheduled date, his/her absence will be considered as a voluntary withdrawal from inclusion in the comparative evaluation process, whatever the reason.**

Regarding the foreign candidates residing outside the Italian territory, and for those residing more than 200 km away from the venue of the selection, the interview can be conducted through video call, with prior consent from the Selection Committee verifying the technical feasibility.

Eventual exclusions of candidates from the interview due to insufficient academic titles held is adequately motivated by the Exam Committee in the selection process reports.

Candidates must present a valid ID document at their interview.

The interview will be held in English.

The interview is public.

Art. 11 – Merit rankings

At the end of the section reserved for interviews, the Exam Committee compiles a merit ranking of the candidates considered suitable for the performance of the specific research activities in question, with an indication of the grade/evaluation for each candidate and of final judgment.

The work report of the Commission is transmitted to the Rector, who will issue the rector's decree approving the documents, after verifying the formal validity of the procedure.

The merit ranking compiled by the Committee is approved by the Rector together with the issuance of the Rector's Decree approving the protocols.

The research grant that is the object of this comparative evaluation procedure shall be awarded to the candidate who is ranked first in the merit rankings.

If the first candidate in the ranking refuses the research grant, the Faculty Council has the opportunity to propose its attribution to the next candidates in priority to their ranking. In order to guarantee appropriate advertising of the aforementioned ranking, the same will be published on the website <https://www.unisg.it/ricerca-unisg/assegni-di-ricerca-unisg/>.

Art. 12 – Assignment of the research grant

The awarding of the research grant is made official by the signing of a private contract between the University of Gastronomic Sciences and the winner of the comparative evaluation procedure. The contract does not constitute an employer-employee relationship and does not confer a right of access to permanent University faculty positions.

In accordance with the provisions of art. 46 of D.P.R. n. 445/2000, the winner is asked to self-certify the following status, facts and personal qualities:

- a) birth certificate;
- b) residence;
- c) citizenship;
- d) the opening of an account with the INPS for the deposit of social security contributions (registration in the INPS special section);
- e) the possession and number of the tax identification number;
- f) current account number for receiving monthly stipend payments.

The recipient of the research grant is obligated, upon stipulation of the contract, to sign a declaration stating that he/she possesses the requisites for admission to the selection. If the recipient is in the service of the Public Administration, he/she must also declare that he/she has been placed on unpaid leave for the duration of the grant.

The status, facts and personal qualities self-certified by the winner of this selection procedure shall be appropriately verified by the University of Gastronomic Sciences, including on a sample basis.

The personal data furnished by the candidates in the application for participation in the selection procedure, in compliance with articles 10 and 12 of Law n. 675 of 31 December 1996, shall be processed exclusively for purposes of this procedure and for eventual procedures of transfer of the stipends in question.

The winner of this selection procedure must satisfy the requirements contained in the University Regulations for the awarding of research grants, which can be consulted on the University website – <https://www.unisg.it/ateneo/statuto-e-regolamenti/>.

The research grant is activated without delay, starting with the date indicated in the relative contract. The date of the commencement of the research activities - the initial date of the grant period – is set by the scientific project head.

Recipients who do not declare their acceptance or assume service within the period determined by the administration shall lose their right to the research grant. Eventual postponements of the starting date or interruptions of the grant period will be allowed for winners who demonstrate their official status as working mothers (Leg. Decree n.151 of 26 March 2001).

Art. 13 – Activities of the research grant recipient

The activity of the research grant recipient for the entire duration of the research is carried out at the head office of the very structure that awarded the grant, without prejudice to missions or off-site

activities required by the research project and / or those previously authorized by Scientific head of the research project.

However, the researcher carries out his activity in conditions of autonomy and without preordained working hours, only within the limits of the research program and of the indications provided by the Head of the research itself, who assumes the responsibility and functions as a tutor.

The activity of the research grant recipient does not in any case foreshadow or promise an employment activity and does not give rise to any rights to access to University roles. The researcher is required to register for “gestione separata INPS” (a pension fund scheme by National Social Security Institution), in order to get registered to the ministerial portal <https://loginmiur.cineca.it/>, to implement the list of University publications with the scientific publications produced by the researcher himself, to comply with the University regulations, in particular the Regulations for the conferment of research grants, the Code of Ethics of the University.

Art. 14 - Intellectual property, patentability and confidentiality

The legal and economic regime relating to the protection and exploitation of all research results will be established by the contract that will be stipulated with the winning candidate of the comparative evaluation. Specifically, all research results (worthy of exclusivity or not) will be the property of the University, which will have the full and exclusive right to be able to exploit, use and / or publish it, without harming the moral rights of the inventor / author.

Art. 15 – Evaluation of research grant recipient’s activities

The research grant recipient is required to submit, at the end of each year, a detailed report to the Faculty Council on the activities carried out and the results achieved, together with the opinion of the Scientific Project head.

On the basis of the aforementioned report, the Faculty Council shall express its judgment on the research activities carried out by the research grant recipient, which the Administrative Committee takes into account for the purpose of an eventual renewal of the grant,

At the end of the activity, the researcher must also provide with the following scientific products to the University:

- Two scientific papers in category A in the sector SSD M-DEA.

Art. 16 –Prohibition of overlapping, Incompatibility

Recipients of research grants may hold teaching positions at the University and may sit on exam committees as experts in the subject.

The research grant may not be added to existing fellowships of any kind, except for those conferred by national or foreign institutes for the purpose of integrating the research activities of the grant recipient through sojourns abroad.

Recipients of research grants may not be enrolled in 3 or 5-year degree courses, doctoral programs with fellowships or medical specialization courses, in Italy or abroad, and employees of the public administration must obtain unpaid leave for the period of the grant. The laws regulating the conferment of paid positions on full-time public employees also apply.

The research activity and grant may be suspended for the following reasons: obligatory military service, obligatory maternity leave and parental leave, serious infirmity and the activation of fellowships and

grants awarded by national or foreign institutions and permitted by the norms in force and not directly linked to the research program funded by the grant, for a maximum period of 1 year, with the understanding that the entire duration of the grant remains unchanged despite the abovementioned suspensions.

Justified absences of less than thirty days in one year, in total, do not constitute a suspension and are therefore not recuperated.

Recipients of research grants, except those who also hold a teaching contract with the University, may also enroll, if admitted, in research doctorate programs without a fellowship, even if admitted as an alternate above the limit, subject to the approval of the Faculty Committee.

The research grant is incompatible with full time employment or commitments that would prevent the carrying out of the programmed research activities.

Recipients of research grants may speak at seminars, conferences and conventions and may write and edit for publication.

The Faculty Committee may, without prejudice to the full execution of their duties, permit recipients of research grants, on an occasional basis, to carry out tasks and assignments outside the University, on the condition that said assignments:

- a) are occasional and of brief duration;
- b) do not involve a conflict of interest with the specific research activity carried out by the grant recipient;
- c) do not in any way prejudice the University's image or interests.

Art. 17 – Resolution of the contract

The contract may be terminated by a resolution of the Board of Directors in the case of confirmed breach of contractual obligations on the part of the recipient of the grant.

The collaboration terminates automatically at the expiration of the indicated term of the contract or in the case of failure to renew the research grant by the Board of Directors.

Other causes for the resolution of the collaboration contract are the annulment of the comparative evaluation procedure and the sudden inability to proceed with collaboration in the research activities.

Art. 18 - Publication

The Announcement of this selection procedure is published in the Faculty Register of the University of Gastronomic Sciences and posted on the University website – <https://www.unisg.it/docenti-ricerca/assegni-di-ricerca/>.

Art. 19 – Restitution of the documentation

Within 6 months following the end of their participation in the comparative evaluation procedure, candidates must collect their publications and documentation deposited with the University of Gastronomic Sciences.

The Administration shall proceed to return all documents and publications, unless there is an unresolved dispute or controversy in progress.

Interested parties must appear in person at the University's Comparative Evaluations Office, in piazza Vittorio Emanuele, 9 – Loc. Pollenzo – 12042 – Bra, to pick up the abovementioned documentation.

They may also delegate, at their expense, a courier or other person to pick up the documents. The

University is not responsible for returning the documentation and shall not bear shipping charges for the same.

After the 6 month period has expired, the University disposes of the material as it deems fit, without any obligation.

Art. 19 - Treatment of personal information

The treatment of the personal information is in accordance with European law, Reg.(UE) 2016/679, and Italian legislative Decree n. 196 of 30 June 2003, and subsequent amendments and additions, as well as the provisions of the Authority for the protection of personal data.

The personal data furnished by applicants are processed exclusively for the purposes of managing this announcement and are stored at the University of Gastronomic Sciences – Comparative Evaluations Office, with the relative records kept on digital format and in hard copy. Providing said data is mandatory for the purposes of evaluating requisites for participation in the selection process, and failure to provide them will result in exclusion from the same.

Interested parties are entitled to exercise the rights specified in the abovementioned Legislative Decree, among which is the right to rectify, update, complete or erase inaccurate or incomplete data or data collected in violation of privacy laws.

Art. 20 – Selection process director

In compliance with art. 5 of Law 241 of 7 August 1990, the selection process will be directed by the Administrative Director of the University of Gastronomic Sciences – piazza Vittorio Emanuele, 9 – Loc. Pollenzo – 12042 – Bra.

Art. 21 – Norms of reference

Questions and topics not expressly addressed in this Announcement are governed by the provisions of the norms cited in the introduction, as well as, when compatible, the provisions of the Italian Civil Code.

Pollenzo, 27/06/2019

The Rector
Prof. Andrea Pieroni