



Prot. 187/2018/amm/leg/aa

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Rector's Decree n. 234/18 – 13/12/2018

Procedure for the public selection
to cover one researcher position with a fixed-term contract
in accordance with the law 240/2010, art. 24, sub-section 3, letter a)
at the University of Gastronomic Sciences.
Contest sector 07/F1 – Food sciences and technologies
Scientific and Disciplinary sector AGR/15 – Food sciences and technologies

THE RECTOR

- Given Decree n.445 of 28/12/2000, – Consolidating act of legislative and regulatory provisions on administrative documentations;
- Given the general norms on the subject of determined employment relationship and in particular the legislative decree n.368 of 06/09/2001;
- Given the Ministerial decree n.270 of 22/10/2004, amending the regulations on the teaching autonomy of the universities;
- Given the statute of the university of Gastronomic sciences issued with Rector's decree n. 1/05 of 5/05/2005, which is published in the Official Gazette n. 106 of 9/05/2005 – Ordinary supplement n. 84, subsequently amended by Rector's Decree n. 33/07 of 18/04/2007, published in the Official Gazette n. 104 of 7/05/2007;
- Given the law n.240/2010 which states “The rules on the organization of the Universities, academic staffs and recruitments as well as delegation to the government to promote the quality and the efficiency of University system and in particular Art. 24;
- Given the Ministerial Decree n.243 of 25/05/2, “Recognized Criteria and parameters, also internationally, for the preliminary assessment of the candidates to whom the contracts referred as in Art. 24, of the law n. 240/2010”;
- Given DM 30 October 2015, n. 855 “Redetermination of context sectors, grouped into contest macro sectors, as per art. 15 of Law n. 240/2010”;
- Given the Regulations for the recruitment of researchers on temporary contracts of the University of Gastronomic Sciences;
- Given the resolutions of the Faculty Council of 14 November, 2018 and the executive council of 11 December 2018;



DECREES AS FOLLOWS

As per the Art. 24, paragraph 3, letter a), of Law n.240 of 30 December 2010, The University of Gastronomic Sciences hereby invites the application of the following comparative evaluation procedure for the selection of:

- **One vacancy of fixed-term researcher position pursuant to Law 240/2010, art. 24, paragraph 3, letter a) at the University of Gastronomic Sciences, Contest Sector 07 / F1 - Food sciences and technology, Scientific and disciplinary sector AGR / 15 - Food sciences and technologies.**

Art. 1 – Profile and Type of Scientific and Teaching duties required by the announcement

The winning candidate of the selection will be employed in teaching activities in the context of first and second level degree courses, university master's degrees, research doctorates, where he or she will have to be involved in teaching activities, in Italian and especially in English, on topics related to food sciences and technologies with particular commitment to the sensory sciences of food. The contents of the courses taught must be set out in the transdisciplinary view of the gastronomic sciences.

He or she must equally conduct research in the scientific sector AGR / 15 in the field of acceptability of food products and consumer preferences. The researcher must conduct scientific research activities according to the international standards of the reference discipline, with the aim of generating publications in English on relevant international journals (WoK / Scopus with IF and possibly classified as Q1 in SCIMAGO). The researcher may be required to coordinate and participate in basic, strategic and applied research projects conducted for and with private organizations and national and international institutions. In order to carry out the activities described above, the academic and research tasks required at the UNISG office cannot be less than one hundred and twenty working days per year. Lastly, he or she will have to engage in the development of original teaching materials in English and in performing relevant service tasks annually assigned by the Rector, including the mentoring activities of students.

- Competition sector: 07/F1- Food sciences and technologies
- Scientific sector-Discipline: AGR/15 - Food sciences and technologies
- Maximum number of publications to be submitted: 12
- Foreign language required: English
- Work schedule: Full time

Required activity: the total annual commitment for the research, teaching activities and service activities to students, within the aforementioned disciplines, is equal to 1500 hours of annual work, of which a maximum of 350 are dedicated to activities of teaching and service to students. Teaching can be carried out indifferently in Italian or English. The teaching commitments of the contract holder are defined by the Faculty Council in the planning phase of the teaching activities.

The contract holder must activate scientific collaborations with national and international research groups in order to promote and implement interdisciplinary research projects. The research activity will have to take the form of scientific publications whose quantity and quality must be in line with the standards set for the National Scientific qualification to Associate Professor for the macro-sector



subject of the competition. The scientific results obtained must also be presented by the researcher at national and international conventions.

➤ Structure where the activities described above will take place: University of Gastronomic Sciences.

Art. 2 – Requisites for admission to the comparative evaluation process

In order to participate in the selection process, either Italian or an international candidate must have one of the following academic qualifications:

- A Ph.D or an equivalent qualification obtained in Italy or abroad, in one of the Scientific-disciplinary sectors included in the competition sector 07 / F1 - Food sciences and technologies, as per Annex A of Ministerial Decree n.855 of 30 October 2015.

PhD degree or equivalent qualification obtained in Italy or abroad. For the research doctorate obtained abroad, the candidate must present the relative documentation:

- Corresponding documents as per article 38 of Legislative Decree n. 165/2001 (website: [http://www.funzionepubblica.gov.it/sites/funzionepubblica.gov.it/files/modulo equivalenza LAUREA Ministero UNIVERSITA O.pdf](http://www.funzionepubblica.gov.it/sites/funzionepubblica.gov.it/files/modulo_equivalenza_LAUREA_Ministero_UNIVERSITA_O.pdf))

Or

- Corresponding documents of the titles as per article. 74 of Presidential Decree n. 382/1980 (website: <http://www.miur.gov.it/web/guest/dottorati>), issued by the competent authorities.

In order to ensure the ample participation in the procedure, if the candidate does not have the relative equivalent/corresponding documentation at the time of submission of the application, such documentation must necessarily be possessed by the candidate at the time the contract is signed.

An essential and vital requirement for admission to the selection is excellent knowledge in English and in Italian.

Candidates must have the possession of required qualifications and certificates before the deadline for the submission of applications for the selection procedure. Exclusion from consideration for failure to satisfy the requisites can be executed at any time, by Rector's Decree.

University professors and researchers hired on permanent contracts are excluded from participation in the selection procedure, even if they are no longer in service.

Those who are currently under contract or who have been under contract in the past with a grant as researchers, as per art. 22 of Law n. 240 of December 30, 2010, or as researchers with temporary contracts, as per art. 24 of Law n. 240 of December 30, 2010 – with the University of Gastronomic Sciences or other Italian universities, public, private or web-based, specified in paragraph 1 of art. 22 of Law n. 240 of December 30, 2010 – for a period which, summed with the period of the contract to be assigned in this contest, is greater than 12 years, even if not consecutive, are excluded from participation in the contest. In calculating the duration of the contracts specified above, time spent on maternity leave or on leave for health reasons is not summed in the total, in compliance with the norms in force.

Also excluded from participation are those who are related, to the fourth degree of kinship (inclusive) to a tenured professor at the University, or with the Rector, the Registrar or a member of the University Board of Directors.

Art. 3 – Procedure and terms of submission of applications to the selection procedure

The application for the participation for the selection procedure must:



- be filled up on the form contained in the Annex A of this announcement, which is an integral part of this decree, and must be signed. The modules will be distributed at the University of Gastronomic Sciences and can also be downloaded online from the following web page: <https://www.unisg.it/ricerca-unisg/procedure-di-valutazione-comparativa/>;
- be sent by registered letter with an acknowledgement receipt or with a courier with a return receipt, or else delivered in person by hand to the comparative evaluation office of the University of Gastronomic Sciences, Piazza Vittorio Emanuele, 9, Loc. Pollenzo – 12042 BRA (CN).

Applications sent via PEC (Certified e-mail) to the University's certified e-mail address: rettore@pec.unisg.it, before the deadline indicated in this article will also be accepted. The application can only be sent from another certified e-mail address; applications sent from non-certified e-mail addresses will not be accepted. Applications sent via PEC must include the relative attachments and a copy of a valid ID document, in PDF format;

- must contain a clear and precise indication of the contest to which you intend to;
- contain an indication of the domicile chosen by the candidate for the comparative evaluation. Any eventual change must be promptly communicated to the office to which the application form has been submitted for the participation. The administration assumes no responsibility for the failure to receive communications due to incorrect indications of the address by the applicant or failure or delay in communicating changes in the address indicated in the application, nor it is responsible for eventual errors or delays by the postal service or in any case not attributable to negligence on the part of the University, nor for the failure to return a note of receipt of the application, the documents and any communications pertaining to the comparative evaluation.

The application will be excluded from the selection process if it is not accompanied by a copy of valid identity document.

Differently able applicants, as per Law n. 104 of February 5, 1992, must make explicit requests regarding their special needs, as well as the eventual necessity of additional time for the carrying out of the tests, in compliance with the above law.

Deadline and methods for submission of the application

The application for participation must be received, as described above at the address indicated in this article, within and not beyond **30 days** from the day following the date of publication of the announcement of the contest in the Official Gazette. If the thirtieth day is a holiday, the deadline is automatically extended to the first successive working day.

The application, whether submitted in person or sent by courier to the Comparative Evaluations Office, must be received by 6 p.m. of the day of the deadline for submission of contest applications.

Applications sent by certified e-mail will be accepted if and only if they are received by the day of the deadline for submission of contest applications.



The applicant must indicate clearly on the envelope containing the application, in addition to his/her name and address, the contest the application is being submitted for (title and number of the contest sector, or of the scientific-subject area of reference).

Applications, academic qualifications, documents and publications received by the University after the deadline for the submission of applications for participation in the comparative evaluation process will not be taken into consideration.

The Administration is not responsible for any failure to receive communications due to inexact indications of the address on the applicant's part, or to failure to promptly communicate changes in the address given in the application, nor for eventual errors by the postal service that are not attributable to the Administration itself, nor for a failure to return the receipt of reception of the registered letter.

Attachments to the application

The modalities for submitting the documentation attached to the application are described in attachment A, which is an integral part of this Decree.

Foreign candidates

Foreign applicants must submit their applications in Italian, according to the modalities and terms indicated in this Art.

The application must include an indication of an eventual address in Italy for the purposes of the comparative evaluation. Any eventual change in said address must be promptly communicated to the office to which the application was sent.

Regarding the submission of academic qualifications, documents and publications, applicants must adhere to the same rules indicated for Italian applicants in this Art.

Citizens of non-EU countries shall observe the same rules indicated in this article for the submission of academic qualifications, documents and publications, with the additional specification that, as per art. 3 of D.P.R. 445/00, applicants with non-EU citizenship who are legal residents or have permits of stay for Italy are entitled to present self-certification affidavits (art. 46 D.P.R. 445/00) and identification documents (art. 47 D.P.R. 445/00), limited to their status, personal data and facts certifiable or confirmable by public or private Italian bodies, without prejudice to the special dispositions of the laws and regulations concerning immigration and the rights of foreign citizens. Apart from such cases, foreign applicants with non-EU citizenship who are authorized to stay in Italy may utilize the abovementioned self-certified affidavits in cases in which their utilization has been agreed upon in international treaties between Italy and their country of citizenship.

Information and questions

For any eventual information or questions regarding the modalities of submitting applications, please contact the Comparative Evaluations Office of the University of Gastronomic Sciences – Piazza Vittorio Emanuele, 9 – Loc. Pollenzo – 12042 BRA, telephone: 0172/458514, e-mail concorsi.pollenzo@unisg.it.

Art. 4 – Contents of the application for admission in the selection process

Applicants must declare the following information in their application for inclusion in the comparative evaluation process, or their application will not be taken into consideration:



- a. first and last name;
- b. date and place of birth;
- c. citizenship;
- d. Italian citizens must indicate the municipality in whose electoral college they are listed, or the reasons for their failure to be listed or their exclusion from said lists;
- e. their official residence and home address, complete with postal code, to which notifications concerning their application for the selection process should be sent. Any eventual change in the permanent address or home address must be communicated promptly to this University;
- f. their fiscal code;
- g. an affidavit stating that they have never been convicted of a crime and are not involved in any pending prosecutions; if this is not the case, applicants must indicate their convictions, the date of the sentence and the court that issued it, and indicate whether the sentence was subject to amnesty, judicial pardon, remission, omission, etc., even if they have no criminal record. Criminal proceedings must be indicated, whatever their nature;
- h. their Ph.D. certificate or the certificate of the equivalent qualification they hold (Art.2), as well as the date it was awarded, the university that administered the course and their thesis title;
- i. Proficiency in English and Italian languages;
- j. a statement that they do not presently hold other scholarships of any kind (*or* indicate the scholarships/grants/fellowships);
- k. non-Italian citizens must also declare that they enjoy the civil and political rights granted citizens of their country of origin or the reasons for their deprivation of the same, and that they are adequately fluent in Italian.

Differently able applicants, as per art. 3 of Law n. 104 of February 5, 1992, are entitled to request, as part of their application for inclusion in the selection process, the benefits specified in art. 20 of the same Law, attaching a copy of their disability certificate, issued by the medical board with jurisdiction in their area of residence.

Applications for inclusion in the comparative evaluation process must be signed or they will not be taken into consideration.

Art. 5 – Academic qualifications and professional curriculum attached to the application

Applicants must attach the academic qualifications and documents indicated below with their applications, submitted in a single envelope:

- a. curriculum specifying the applicant's scientific and/or professional activities, updated to the date in which the application for admission to the selection process is submitted;
- b. documents, or self-certifying affidavit certifying the applicant's possession of a research doctorate or of an equivalent degree (Art. 2);
- c. documents, or self-certified affidavit of the same, attesting to the applicant's possession of eventual other academic qualifications believed pertinent to the selection process;
- d. publications believed pertinent to the selection process.

For the purposes of the evaluation, applicants must submit the documents testifying to their possession of academic qualifications in the original, or in copy on plain paper accompanied by a self-declaration as per art. 47 of D.P.R. n. 445 of December 28, 2000, stating that the copy of the document is a true copy of the original.



Instead of the documentation, applicants may submit a signed declaration stating that they are in possession of the academic qualifications in question, keeping in mind that, as per art. 46 of D.P.R. n. 445 of December 28, 2000, the following items can be self-certified: academic title or professional qualification possessed; exams taken; specialization, qualification, training, updating and technical qualification diplomas (Attachment B).

The above information must be stated in detail, so that the committee can evaluate the academic qualifications.

It is mandatory that all self-certifying affidavits submitted as per art. 47 of D.P.R. n. 445/ 2000 must be accompanied by a photocopy of the declarer's ID document.

Publications and, in particular, scientific articles (reprinted), are considered valid for the purposes of the comparative evaluation, even if presented in simple photocopy, provided they bear the author's name, title of the work, place of publication and, eventually, the number of the periodical, encyclopedia or text from which they are taken, and are accompanied by a declaration to the effect that the copy of the publication is true to the original.

In order to self-certify the conformity of the academic qualifications submitted to the originals or their possession, the candidate may use the form attached to the announcement (Attachment C).

Non-Italian citizens who reside in Italy may use the self-certification affidavits indicated above only for cases involving the confirmation of status, facts and personal qualities that can be certified or attested to by Italian private or public bodies, pursuant to the Art. 3 paragraph 2 of D.P.R. n. 445/2000.

Non-Italian citizens who do not reside in Italy may not utilize self-certification affidavits at all, as per art. 3, paragraph 3 of D.P.R. n. 445/ 2000.

The academic qualifications, publications and curriculum presented for evaluation by the applicant must be received within the deadline set for the submission of applications for inclusion in the selection process.

The Administration is not responsible for the loss of material submitted by applicants.

Art. 6 – Selection Committee

The Selection Committee is named by Rector's Decree, recorded in the Faculty Register and posted on the University website.

The Selection Committee is composed three members:

- a. the Rector, or his representative, acting as the President,
- b. a level I professor from the subject area of the contest, or from the scientific-subject sector for which the comparative evaluation procedure is held,
- c. a level I or II professor or a tenured university researcher, based on their scientific and professional curriculum.

Any request by the candidate to exclude one or more members of the Selection Committee, as per arts. 51 and 52 of the Code of Civil Procedure must be submitted within 10 days of the posting of the committee's composition on the University's website.

Art. 7 – Procedures for conducting of the comparative evaluation procedure

The Selection Committee may make use of electronic collaborative working tools.

The comparative evaluation procedure is divided into two stages.

➤ First stage of the comparative evaluation procedure



The first stage aims to create a shortlist of candidates for the public selection by analyzing their academic qualifications, CV and scientific output (including their Ph.D. thesis) following the nationally and internationally recognized parameters and criteria identified in the Ministerial Decree, in consultation with the Italian National Agency for the Evaluation of the University and Research Systems (ANVUR) and the Italian National University Council (CUN), and making a reasoned judgment. The first stage ends with the admission to the following stage of those considered to be the best candidates. Between 10 and 20% of the applicants are placed on the shortlist, and no fewer than six. If there are six or fewer candidates in total, all of them pass to the second stage.

The preliminary evaluation of candidates is carried out by the committee following the parameters and criteria set out in Italian Ministerial Decree no. 243 of 25/05/2011, which is listed below:

Evaluation of academic qualifications and CV

To shortlist candidates for the public discussion of academic qualifications and publications, the Selection Committee, collectively, makes a reasoned assessment, referring to the specific contest sector and, where applicable, the profile of the candidate, defined exclusively by indicating one or more scientific subject areas, of the candidate's CV and the following academic qualifications, which must be documented:

- a. A Ph.D. or equivalent, awarded in Italy or abroad.
- b. Any university-level teaching experience in Italy and/or abroad.
- c. Documented training or research at certified Italian or foreign institutions.
- d. The completion of any projects for the contest sectors where this applies.
- e. Organization, management and coordination of national and international research groups, and/or participation in such groups.
- f. Ability to speak at national and international conferences and seminars.
- g. National and international awards and recognitions received for research.

Each of the aforementioned qualifications is assessed specifically on the basis of its significance in terms of the quality and quantity of the research carried out by the individual candidate.

Evaluation of scientific output

The Selection Committee, when carrying out the preliminary comparative evaluation of the candidates, exclusively takes into consideration publications or texts accepted for publication in accordance with current regulations, as well as papers published in collective works and articles published in printed or digital journals, excluding internal memos, departmental reports and/or working papers. The candidate's Ph.D. or equivalent thesis is considered even if the aforementioned conditions do not apply.

To shortlist candidates for the public discussion of academic qualifications and publications, the Selection Committee, as a group, makes a reasoned assessment of the aforementioned publications based on the following criteria:



- a. The originality, innovativeness, methodological rigor and the relevance of each scientific publication.
- b. Congruence of each publication to the contest sector indicated in the announcement and/or to the profile outlined in art. 1 or interdisciplinary topics correlated to either.
- c. Scientific relevance of the editorial of each publication and its reach among the scientific community.
- d. In the event of collaborative work, an analysis, based in part on criteria recognized by the relevant international scientific community, of the individual contribution made by the candidate.

Moreover, the Selection Committee must assess the overall consistency of the candidate's scientific output, and its intensity and continuity over time, with the exception of suitably documented periods during which the candidate was involuntarily hindered from carrying out research, in particular due to parental responsibilities.

For contest sectors where their use is widespread internationally, the Selection Committee, when assessing the publications, may also use the following indicators, with reference to the application deadline

- a) total number of citations.
- b) average number of citations per publication.
- c) total impact factor.
- d) average impact factor per publication.
- e) combinations of the aforementioned parameters that help assess the impact of the candidate's scientific output (H-index or similar).

➤ Second stage of the comparative evaluation procedure

Public discussion of academic qualifications and scientific output

The second stage involves the public discussion of qualifications and scientific output with the committee. The committee carries out this discussion in English, knowledge of which is required for this position. Following the public discussion, the committee assigns a score to the academic qualifications and publications presented by the candidates put forward for the discussion.

There are no written or oral examinations.

Whether candidates have progressed to the discussion in the second stage of the application process and the dates on which this will take place is published on the University's website - <http://www.unisg.it/ateneo/procedure-di-valutazione-comparativa/> - with at least 7 days' notice. **By law, the publication of the notice on the University's website is equivalent to notification of progression to the discussion stage. Candidates that fail to attend will be considered as having withdrawn from the comparative evaluation, whatever the reason.**

Art. 8 – Conclusion of the work of the selection committee

The selection committee must complete its work within 90 days of the deadline for submission of applications. At the end of the comparative evaluation, the Selection Committee identifies, by majority vote, the candidate considered to be the most suitable for the position, based on the criteria listed



above.

The records of the committee comprise the minutes of the individual meetings, including the following:

- the judgments expressed on each candidate during the first stage.
- the marks awarded to the candidates following the public discussion of academic qualifications and publications.
- the verdict on the candidate's knowledge of the foreign language.

Having completed the work, the committee hands over the corresponding records to the Rector.

Within 30 days of receiving them, the Rector issues a decree confirming the validity of the records. If any irregularities or breaches of procedure are uncovered, the Rector returns the records to the Selection Committee, at the same time providing a final deadline for their rectification.

The records of the procedure are made public electronically on the University's website.

Within 60 days of the approval of the records, the Faculty Council puts together a proposal to appoint the candidate to send to the Executive Committee, which deliberates on the activation of the contract.

Art. 9 – Stipulation of the individual employment contract

Within 30 days of the date of the decision to activate the contract by the executive committee, the Researcher selected through the comparative evaluation procedure is invited to sign a temporary employment contract with the University of Gastronomic Sciences, for duration of three years, for conducting research, teaching activities and student services. The employment contract, which is in written form, is signed by the Researcher selected and the Administrative Director and it must specify:

- a. the contest sector, or the corresponding scientific-subject area in which the Researcher on temporary contract will be active;
- b. the type of contract;
- c. for type a)- a full time work schedule;
- d. the methods with which the Researcher on temporary contract shall carry out his/her assigned duties;
- e. rights and obligations of Researchers on temporary contracts;
- f. remuneration and pension plans, required by the applicable employment laws for employee income;
- g. a trial period, during which either party may withdraw from the contract at any time, without advance notice and effective immediately, simply via notification of the other party;
- h. Contract termination clauses.

The contract offered is not calculated in assigning tenured positions at the university level.

In accordance with what is expressly set out in attachment A, letter b) of DM 987 of 12/12/2016, the employment contracts entered into with researchers on fixed-term contracts are calculated by the Ministry for Education, Universities and Research with the aim of verifying the teaching requirements, requested from the universities for the annual activation of the educational offer.

Art. 10 - Duration, renewal and amount of the work contract

The contract is initially valid for 3 years, which is possibly extendable for another 2 years on expiry just for one time only.



The gross annual salary received by the researcher, net of the withholding amounts required by law, is equal to the initial gross annual salary due to the researcher when hired, according to the work schedule.

The contract amount is paid to the beneficiary, in relation to the work performed, as indicated in the provisions of the contract.

The contract holder is entitled to severance benefits.

Art. 11 - Taxes, social security and insurance coverage

The contract in question is subject to the conditions of the norms in force regarding employment contracts. Insofar as Social Security is concerned, the researcher shall be registered with the INPS obligatory social security category. The University of Gastronomic Sciences provides insurance coverage for its researchers against accident and injury and damages to third parties while carrying out their research activities.

Art. 12 – Incompatibilities and holding of additional tasks

The contract in question cannot be simultaneously cumulated:

- a. with research contracts described in art. 51 of Law 449/1997;
- b. with teaching contracts subject to the applicable laws in force;
- c. with doctoral and post-doctoral fellowships and in general with any and all scholarships or grants, including those issued by third parties;
- d. with any other employment contract with a public or private body.

The Rector has the right to request that Researchers on temporary contracts perform teaching duties in addition to those expressly specified in the contest call.

Researchers on full-time temporary contracts are permitted to carry out additional assignments on behalf of third parties if so authorized by the Faculty Council.

Art. 13 – Implementation of the employment contracts and duties

Researchers on temporary contracts carry out research activities, teaching activities and student services, as indicated in art.1 of this announcement.

The activities carried out by Researchers on temporary contracts are subject to verification by the Rector, who reports his evaluations to the Faculty Council. Said verification is carried out yearly and focuses on the adequacy with which the Researchers on temporary contracts carry out their assigned duties as described in the contract. For this purpose, at the end of each contract year, Researchers on temporary contracts must submit a report to the Rector on the activities carried out.

In cases in which the verification reveals inadequate performance of the assigned teaching and/or scientific duties, including the execution of research programs, that preclude the continuation of the contract, the regulations described in art. 14 below shall apply.

Art. 14 – Termination of Employment contract

The termination of the work contract occurs at the end of the stipulated period or by withdrawal of one of the parties. Pursuant to the regulations in force, the total duration of work contracts stipulated by researchers on temporary contracts, as per art. 22 of Law N. 240 of December 30, 2010, including those with other Universities, public or private or digital, as well as with the bodies specified in art. 22



paragraphs 1 of Law N. 240 of December 30, 2010, cannot exceed twelve years, regardless of interruptions; periods passed on maternity or sick leave are not counted in this total, as per the regulations in force. Calculations of the total duration of work contracts include only contracts signed in compliance with Law N. 240 of December 30, 2010.

The parties may withdraw from the contract when there is a cause that, in compliance with art. 2119 of the Italian Civil Code precludes its continuance, even provisionally. In the case of withdrawal, the parties are obligated to give advance notice of 30 days; in the case that advance notice is not given, the Administration is entitled to withhold the employee's salary for an amount corresponding to the period of advance notice not given. If the Administration fails to give advance notice, the employee is entitled to receive salary payments for the period of advance notice not given.

Art. 15 - Restitution of documents and publications

At the conclusion of the selection process, applicants must, at their own expense, reclaim the publications and documents deposited with the University of Gastronomic Sciences.

The University shall not be in any way responsible for the restitution of the same; applicants must reach an accord with the Comparative Evaluations Office for the restitution of their publications and academic qualifications, either by collecting the material in person or by assigning a courier or a proxy to reclaim the above indicated documentation.

After 6 months from the issuance of the Rector's Decree approving the records of the selection process published on the University website, the University is no longer responsible for the conservation and returning the documentation in question if no request has been received to return the documents and publications submitted during the selection process.

Art. 16 - Treatment of personal information

The treatment of the personal information is in accordance with European law, Reg.(UE) 2016/679, and Italian legislative Decree n. 196 of 30 June 2003, and subsequent amendments and additions, as well as the provisions of the Authority for the protection of personal data.

The personal data furnished by applicants are processed exclusively for the purposes of managing this announcement and are stored at the University of Gastronomic Sciences – Comparative Evaluations Office, with the relative records kept on digital format and in hard copy. Providing said data is mandatory for the purposes of evaluating requisites for participation in the selection process, and failure to provide them will result in exclusion from the same.

Interested parties are entitled to exercise the rights specified in the abovementioned Legislative Decree, among which is the right to rectify, update, complete or erase inaccurate or incomplete data or data collected in violation of privacy laws.

Art. 17 - Process director

The responsible person for the process of Comparative Evaluation for this announcement is the Registrar of the University of Gastronomic Sciences - e-mail concorsi.pollenzo@unisg.it – tel. 0172/458514 – fax 0172/458550.



University of Gastronomic Sciences
Università degli Studi
di Scienze Gastronomiche

Art. 18 - Publication of the announcement

This call is published on the website of the University of Gastronomic Sciences - <https://www.unisg.it/ricerca-accademica/procedure-di-valutazione-comparativa/> and on the website of the Ministry for Education, Universities and Research – <http://bandi.miur.it/>. The announcement of the call is published in the Official Gazette – Contest section.

Pollenzo, 13/12/2018

The Rector
Prof. Andrea Pieroni