

UNIVERSITY OF GASTRONOMIC SCIENCES
Fee exemption application for the following Master of Gastronomy programs:

- **World Food Cultures and Mobility**
- **Creativity, Ecology and Education**

(application deadline: July 3, 2018)
2018-2019 academic year

Please read carefully the related official announcement and complete all sections of this form as failure to do so will invalidate your application.

Use this form to apply for a fee exemption.

- **Applying by the Deadlines**

Submit your application as early as possible. We must receive your application no later than:

July 3, 2018 (if you are a non-Italian student)

- **Filling Out the Form**

For help in filling out the form, write to segreteria@unisg.it or call +39 0172 458502-458560

Fill the answer fields directly on your screen or print the form and complete it by hand.

If you complete the form by hand print clearly in CAPITAL letters.

Amounts should be in original currency and written evidence should be added to the information given.

- **Supporting Documentation**

Independent Students (for further information, see Step Two):

1. Composition of the applicant's "financial" family, that is, family members who share a financial relationship with the applying student, either as financial guarantors (e.g. parents or guardians) or dependents (e.g. children, siblings) irrespective of whether they live with the applicant;
2. the individual annual income of each member of the family on December 31, 2016;
3. the actual personal property of each member of the family on December 31, 2017;
4. movable assets: bank balance for 2017, shares, and financial investments of each member of the family on December 31, 2017;
5. the annual amount of mortgage installments yet to be paid by each member of the family on December 31, 2017.

Dependent Students (for further information, see Step Three):

1. Composition of the applicant's "financial" family, that is, family members who share a financial relationship with the applying student, either as financial guarantors (e.g. parents or guardians) or dependents (e.g. children, siblings) irrespective of whether they live with the applicant;
2. the individual annual income of each member of the family on December 31, 2016;
3. the actual personal property of each member of the family on December 31, 2017;
4. movable assets: bank balance for 2017, shares, and financial investments of each member of the family on December 31, 2017;
5. the annual amount of mortgage installments yet to be paid by each member of the family on December 31, 2017.

These statements must be issued by the competent authorities of the countries outside of Italy, including an Italian translation certified by the Italian consular authorities.

The University of Gastronomic Sciences, operating with an authorized Italian Center for Fiscal Assistance (CAAF), will convert the financial data contained in the above-stated documentation into income and property indicators.

- **Mailing your Application**

After you complete this application, make a copy of it together with all the supporting documentation for your records, scan it and send one copy to the following email address: segreteria@unisg.it Please indicate in the object of the email “*Scholarship application, a.y. 2018/2019 — Master of Gastronomy: World Food Cultures and Mobility or Master of Gastronomy: Creativity, Ecology and Education*”.

Documents must be sent readable and sent in pdf or word format.

The complete required documentation arrive by **July 3, 2018**.

IMPORTANT NOTICE: Late delivery of documents will not be accepted.

Students who fail to provide original documentation prior to the start of the academic year will have their scholarship revoked.

Considering that the process of requesting consular legalization for scholarship documents may be time-consuming, the Italian translation, which must be certified by Italian consular authorities, may be received following the aforementioned deadline, provided an English version has been made available and provided that the Italian consular certified translation arrives before the start of the academic year.

APPLICATION

I wish to apply for the following fee exemption: *(please select only one of the following)*:

- MOG: World Food Cultures and Mobility /2018 – non-Italian student**
 MOG: Creativity, Ecology and Education /2018 – non-Italian student

Step One – Personal Information

Your full name exactly as it appears on your passport.

1. Last name(s)
2. First name(s)
3. Your Permanent Address (Number and street, include apt. number)

4. Your Passport Number
5. Nationality/ies
6. Your date of birth (DD, MM, YYYY)
7. Your place of birth
8. Your telephone number
9. Your email address
10. Are you male or female? M F
11. What is your marital status?
 - 11.a. I am single
 - 11.b. I am married/remarried
 - 11.c. I am separated
 - 11.d. I am divorced or widowed
12. Are you in possession of a Master degree? YES NO

IMPORTANT NOTICE: If you answer “Yes”, you are indicating that you have already obtained academic qualifications that are equivalent to or higher than a Master degree and therefore are not eligible to apply for a fee-exemption.

13. Have you been awarded another scholarship for the academic year 2018-19? YES NO

If you answered NO, skip to question 14

- 13.a (*only if answered YES to 13.*) From which source have you been awarded a scholarship?

- 13.b (*only if answered YES to 13.*) What is the amount of the scholarship?

IMPORTANT NOTICE: If you are beneficiary of other scholarships or grants, the University reserves the right to reduce the tuition exemption quota that you may apply for, so that the amounts awarded in scholarships, grants and exemptions do not exceed the total amount of university fees due.

14. (*for permanent Italian residents only*) Do you have a disability equal or above 66%? YES NO
15. Do you currently reside outside your family’s home, in lodgings not owned by a family member, since January 1, 2016? YES NO
16. Have you consistently earned equal or more than the amount indicated below per year since January 1, 2016, according to your category of citizenship? YES NO
 - 838 € (if you are a citizen from low-income countries, according to the World Bank list of Economies, list as of June 2017)
 - 3,301 € (if you are a citizen from lower-middle-income countries, according to the World Bank list of Economies, list as of June 2017)
 - 7,502 € (if you are a citizen from upper-middle-income and high income countries, according to the World Bank list of Economies, list as of June 2017)

If you answered **YES** to both questions 15 and 16, you are considered an independent student. Please proceed to **Step Two**.

If you answered **NO** to at least one of the aforementioned questions, please skip to **Step Three**.

Step Two - Independent Student Applicants: Answer questions 17-19 about yourself (the student) only if you are an INDEPENDENT STUDENT

17. Indicate your annual income for the 2016 calendar year
 18. Indicate your annual income for the 2017 calendar year
 19. Please list your movable assets (e.g. balance of your bank account for the year 2017, stocks, bonds and other financial investments) on December 31, 2017

<u>Type of Asset:</u>	<u>Declared Value:</u>
<u>Total:</u>	

20. If you are a homeowner, what is the value of your home(s)?
 21. If you are a renter, how much do you pay in rent per year?
 22. State the commercial value of all real estate owned on December 31, 2017 (**Don't include** the home in which you live in)
 23. State the annual amount of mortgage installments yet to be paid as of December 31, 2017.

If you are single, separated, divorced or widowed skip to question 31

If you are married or remarried, include information about your spouse (husband or wife)

24. Indicate your spouse's annual income for the 2016 calendar year
 25. Indicate your spouse's annual income for the 2017 calendar year
 26. Please list your spouse's movable assets (e.g. balance of your bank account for the year 2017, stocks, bonds and other financial investments) on December 31, 2017

<u>Type of Asset:</u>	<u>Declared Value:</u>
<u>Total:</u>	

27. If your spouse is a homeowner, what is the value of his/her home(s)?
 28. If your spouse is a renter, how much does he/she pay in rent per year?
 29. State the commercial value of all real estate owned on December 31, 2017 (**Don't include** the home in which he/she lives in)
 30. State the annual amount of mortgage installments yet to be paid on December 31, 2017
 31. Do you have dependents (e.g. children) who live with you? [] YES [] NO Skip to **Step Four**.

Step Three - Dependent Student Applicants:

IMPORTANT NOTE: Answer all the questions in **Step Three** even if you do not live with your parents but they support you financially. Grandparents, foster parents, legal guardians, aunts and uncles are not considered parents on this form unless they have legally adopted you. If your parents are living and married to each other, answer the questions about them.

If your parent is single, widowed, divorced, separated or remarried: please note that, according to Italian law, your family unit is the household of the parent receiving child support. If your parents live separately, but are not legally separated or divorced, your family unit includes both of your parents' households.

32. List the people in your family unit below, specifying the relationship between members.

Include:

- You, even if you don't live with your parents;
- Your parents;
- Your parents' other children if they are also financially supported by them, and all others that also live with your parents and are financially supported by them

33. How much did your father/stepfather earn from working in 2016?

34. How much did your mother/stepmother earn from working in 2016?

35. On December 31, 2017, what was your father/stepfather's movable assets (bank balance for the year 2017, stocks, bonds and other financial investments)?

36. On December 31, 2017, what was your mother/stepmother's movable assets (bank balance for the year 2017, stocks, bonds and other financial investments)?

37. If they are homeowners, what is the value of their home?

38. If they are renters, how much do they pay in rent per year?

39. State the commercial value of real estate your father/stepfather owned on December 31, 2017 (Don't include the home in which he lives in)

40. State the commercial value of the portion of the real estate your mother/stepmother owned on December 31, 2017 (Don't include the home in which she lives in).

41. State the annual amount of mortgage installments yet to be paid by your father/stepfather on December 31, 2017

42. State the annual amount of mortgage installments yet to be paid by your mother/stepmother on December 31, 2017

Step Four: ANNUAL INCOME, PROPERTY INDICATORS AND PERSONAL RECORDS OF EACH FAMILY MEMBER AND/OR OTHERS WHO FINANCIALLY SUPPORT THE APPLICANT:

We ask you to sum up all the information referring to the years indicated in this table, including information about:

- yourself, the applicant,
- person who depends financially on you
- person who financially supports you
- members of your family unit who neither support nor depend on you

RELATION	TYPE	SURNAME /S	NAME/ S	DATE OF BIRTH	PLACE OF BIRTH AND COUNTRY
family relationship		as stated in the passport			

is the relation between the applicant and the people listed:

D=the undersigned applicant;

I=person who depends financially on the undersigned applicant;

R=person who financially supports the undersigned applicant;

X=person who neither depends nor supports the undersigned applicant

FISCAL INCOME	REAL ESTATE/S	MOVABLE ASSETS	MORTGAGE
Annual income of every member for the year 2016 (independent student must indicate also the income for 2017)	Commercial value of the portion of real estate owned on December 31, 2017 .	Bank balance for the year 2017, shares, and financial investments on December 31, 2017 .	The annual amount of mortgage instalments yet to be paid by each member of the family, on December 31, 2017 .

(1)

RELATION	TY PE	SURNAME/ S	NAME/ S	DATE OF BIRTH	PLACE OF BIRTH AND COUNTRY
FISCAL INCOME	REAL ESTATE/S	MOVABLE ASSETS	MORTGAGE		

(2)

RELATION	TYPE	SURNAME/S	NAME/S	DATE OF BIRTH	PLACE OF BIRTH AND COUNTRY
FISCAL INCOME		REAL ESTATE/S		MOVABLE ASSETS	MORTGAGE

(3)

RELATION	TYPE	SURNAME/S	NAME/S	DATE OF BIRTH	PLACE OF BIRTH AND COUNTRY
FISCAL INCOME		REAL ESTATE/S		MOVABLE ASSETS	MORTGAGE

(4)

RELATION	TYPE	SURNAME/S	NAME/S	DATE OF BIRTH	PLACE OF BIRTH AND COUNTRY
FISCAL INCOME		REAL ESTATE/S		MOVABLE ASSETS	MORTGAGE

(5)

RELATION	TYPE	SURNAME/S	NAME/S	DATE OF BIRTH	PLACE OF BIRTH AND COUNTRY
FISCAL INCOME		REAL ESTATE/S		MOVABLE ASSETS	MORTGAGE

(6)

RELATION	TYPE	SURNAME/S	NAME/S	DATE OF BIRTH	PLACE OF BIRTH AND COUNTRY
FISCAL INCOME		REAL ESTATE/S		MOVABLE ASSETS	MORTGAGE

(7)

RELATION	TYPE	SURNAME/S	NAME/S	DATE OF BIRTH	PLACE OF BIRTH AND COUNTRY
FISCAL INCOME		REAL ESTATE/S		MOVABLE ASSETS	MORTGAGE

In case there are more than 7 family members/people, please attach a photocopy of page 3.

Step Four:
ATTACHED DOCUMENTATION

I have attached the following documents to the application form:

- Official certificates or statements containing information about the applicant's family unit
- Official certificates or statements containing information on the income of each family member
- Official certificates or statements containing information on the personal property of each family member
- Italian translation certified by the Italian consular authorities (paragraph 3 of the Decree of the President of the Italian Republic no. 445/2000) of the above-mentioned documentation
- copy of passport or identity card (only the page/s containing personal data) of the applicant and of each family member

Students from particularly poor developing countries (DM 1455/2017 , downloadable at (<http://www.miur.gov.it/documents/20182/0/DM+n.+1455.pdf/580ce94a-323c-4c85-beb7-06e7e77fc432?version=1.0>) are not requested to send the above-mentioned documents, but they must submit:

- an official affidavit issued by an Italian authority in the student's home country, such as a Consulate or Embassy, certifying that he is a legal resident of that country, and that he does not come from a high-income background;
- a copy of the student's ID document.

Step Five (Student and Parent):
FINAL DECLARATION

The applicant is fully aware of the legal penalties that may be incurred by the declaration of false or misleading statements or information. The applicant declares to have completed all sections of this form, and that the information provided herein corresponds to the truth and may be verified or documented upon request of the competent authorities.

Furthermore, the applicant declares that he/she is aware that, in the case of a scholarship being awarded him/her, the Italian Authorities may carry out controls and verify the truthfulness of the information supplied herein and may request the necessary documentation in order to demonstrate the completeness and truthfulness of the information declared.

The applicant authorizes the University of Gastronomic Sciences to handle the information supplied according to Italian Law n°. 196 del 30/06/2003.

Student (Sign Below)

Parent (A parent from Step Three sign below)

Date (dd/mm/yyyy)

The form, completed in all sections and all requested supporting documentation, must be received **by the deadline (July 3, 2018)** as indicated on the announcement to the following email address: segreteria@unisg.it Please indicate in the object of the email “Scholarship application, a.y. 2018/2019 – *Master of Gastronomy: World Food Cultures and Mobility or Master of Gastronomy: Creativity, Ecology and Education*”.

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